



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	WOMEN'S COLLEGE AGARTALA
Name of the head of the Institution	Smt. Manidipa Debbarma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03812950178
Mobile no.	9436122769
Registered Email	womenscollege1965@gmail.com
Alternate Email	iqac.wc@gmail.com
Address	B. K. Road
City/Town	Agartala
State/UT	Tripura
Pincode	799001
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Soma Banik, Assistant Professor
Phone no/Alternate Phone no.	03812950178
Mobile no.	9436526017
Registered Email	wc.iqac@gmail.com
Alternate Email	womenscollege1965@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.womenscollege.nic.in/files/AQAR%202017-2018-converted.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.womenscollege.nic.in/pages/academicalendar.html

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.61	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

03-Sep-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Information Technology and Digital services (including digital	20-Aug-2018 14	30

payments and GST)		
For introduction of Mentoring Programme in the Departments a workshop has been organized	29-Mar-2019 1	45
Sensitized students to ecological and environmental issues (Environment Day, Tree Plantation by NCC)	05-Jun-2018 2	200
Collection of feedback forms from various stake holders, analysis and action taken accordingly.	12-Mar-2019 30	560
Online Student Satisfaction Survey (SSS)	24-Jun-2019 7	130
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Encouraged faculty members to increase the use of ICT tools in regular classes.

- Introduction of Mentoring Programme in the Departments
- Initiative for upgradation of College Library to make it software based.
- Regular meeting of IQAC with core committee members and other stakeholders
- Initiative to upload notices, minutes of meetings and action taken report in the college website regularly.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
1. Emphasis will be given on use of ICT tools in teaching learning.	Teachers of most of the departments have started to use ICT tools in regular teaching learning.
2. Biometric attendance system is to be introduced.	Biometric attendance system is introduced in the college for all the employees.
3. Sanitary Napkin vending machine is to be installed.	Sanitary Napkin vending machine has been installed in the new academic building and in Girls' hostel.
4. Construction of new buildings for Canteen and Common Room for students.	Construction of new buildings for Canteen and Common Room for students is underway.
5. Emphasis will be given to organize seminars / workshops on various issues.	A Seminar on life and activities of Mahatma Gandhi was organized by Dept. of History in commemoration of Mahatma Gandhi's 150th birth anniversary. An awareness programme cum seminar was organized on 28th March 2019 on "On Different Provisions of Protection of Civil Rights Act, 1955 and Scheduled Castes & Scheduled Tribes Prevention of Atrocities Act, 1989". A discussion on "Bharat Charcha" was organized by Department of History on 2nd August 2018. A workshop has been organized on 29th March 2019 by the Department of Education on "Mentoring Programme". An awareness programme on "Study on Digital Banking and its Impact on Rural India" has been organized on 6th June 2019. A training programme of 100 hours duration titled "Information Technology and Digital services (including digital payments and GST)" was organized, imparted by NIELIT in partnership with MDoNER, Govt, of India, August 20 - September 7, 2018. A seminar on "Social Justice & B.R. Ambedkar" was organized on 12th March 2019 on the Occasion of 128th Birth Anniversary of Dr. B.R. Ambedkar.

6. Attention will be paid for development of Girls' hostel.	Sanitary Napkin vending and burning machine have been installed in the Girls' hostel.
7. Sensitized students to ecological and environmental issues	An awareness programme on "Environmental hazards of e-waste" sponsored by Ministry of Electronics and Information Technology, Govt. of India has been conducted by the department of Environmental Science on 16th December 2018. One day seminar on "Volcanoes and Natural Disaster" was organized by the Dept. of Geography on 18th April 2019 in collaboration with the Geological Survey of India, Tripura Mizoram Chapter. Tree plantation Programme was organized by NCC unit on 29th June 2019. An awareness programme on "Swachh Bharat" was organized by NSS wing of the college in the areas near Radhanagar motorstand, Agartala on 13th November 2018.
8. Student Satisfaction Survey (SSS) to be conducted	IQAC conducted students satisfaction survey from 24th June 2019 to 30th June 2019 among the students.
9. Publication of e-newsletter 2018-19	IQAC has taken initiative to publish e-newsletter 2019 focussing the activities and achievements of the institution as a whole in 2018-2019
10. Feedback from Alumni will also be collected along with students, faculties and parents.	Feedback from Alumni has also been collected along with students, faculties and parents. Data has been analysed. The IQAC subsequently suggested steps to improve the overall teaching learning process of the college.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	13-Feb-2019
17. Does the Institution have Management	Yes

<p>Information System ?</p> <p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Notification of admission process is uploaded in the college website. The prospectus for admission to various courses is also uploaded in the website. The list of selected candidates on the basis of merit in various departments along with the schedule for the admission is displayed in the website. Students are also selected in the Reserved Category as per the government norms. Data required by the University regarding examination (internal marks) is sent online by various departments individually. The list of students appearing for the end semester examinations is sent online to the University. The list of students eligible for various stipends sponsored by Central Govt. is verified by the stipend section of the college and sent online to the concerned authorities. The stipends sponsored by State Govt. are verified and disbursed from the college. Student information is available through AISHE link on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website and social network to all stakeholders. All faculty members are informed through college Whatsapp group regarding academic, administrative notifications, invigilation duties for internal and university exams and other relevant matters.</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the curriculum provided by Tripura University (A Central University) is adopted by the institution. Depending on the resource potentiality, institutional goals and concern towards the students, the institution has developed structured and effective implementations of the curriculum which are as follows: Academic Calendar: Academic calendar is prepared as per the Tripura University academic schedule and the requirements at the departmental levels as per the action plans are duly formed. HODs conduct regular meetings with their departmental colleagues to discuss their action plans and to arrive at possible outcomes in due time. Meeting the Vision and Mission of the Concerned Departments: Each department sets their own vision

and mission which match with the institutional vision and mission. Accordingly teaching-learning support is developed and different learning methods suited to learners' abilities are adopted. Curriculum Delivery Processes: Processes such as ICT based lectures, assignments, uploading the question papers; syllabus and study materials on college website, individual guidance, continuous supervision, interaction, mentoring, participative and collaborative learning processes are initiated. Steps are taken to develop the reasoning skill and communication skill of the students. Continuous Evaluation System: Apart from the traditional initiatives, continuous assessments, project works and counselling are also among the varied processes involved in curriculum delivery. Internal assessments to judge learners' progress are taken at regular intervals. Strategies are also made accordingly for advanced as well as slow learners. Documentation: ? As curriculum used in the institution is designed by Tripura University, teachers from the college are actively involved in curriculum design being members of Board of Studies, members of Syllabus Committees and through participation in Syllabus Making Workshops. ? Constructive feedbacks are taken from the students as well as the teachers to see whether learning outcomes are achieved or not. Based on their feedbacks, effective guidance is given to the needy learners that enable them to improve their knowledge, competence and professional skills necessary to support independent learning. Answer scripts of Internal Examinations are shown to the students so that they can rectify their mistakes and, thereby, develop their competencies. Assessment records are accurately maintained in departmental registers which helps in planning of delivery and reporting of progress to learners as well as other stakeholders.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	02/12/2019	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	02/12/2019	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback forms of all stakeholders (students and parents) are collated, tabulated and analyzed using graphical and statistical tools. Observations on general trends are made for all categories of stakeholders. The consolidated data sheet is then handed over to the Principal. For quality enhancement in teaching methodology, the Principal then evaluates these with each individual teacher, motivating her/him to look at specific areas where growth is needed. A self-appraisal is prepared by each teacher to address possible areas of improvement. On the basis of feedbacks received review of administrative processes is done regularly. The feedbacks received from all stakeholders on the issues of infrastructure, library and extra-curricular facilities of the college are also analyzed. The Principal then discusses these with the conveners of respective sub-committees for further development of the college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physical Science and Bio Science	263	805	253
BA	BA Arts	1150	2680	1153
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3700	Nil	66	Nil	66

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
66	37	2	Nil	3	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC has taken initiative to introduce mentoring system in the departments from the current session. Aim of the scheme: • To enhance the bonding between teachers and students. • Improvement in academic performance of the students • To identify and understand the status of slow learners and encourage advance learners. • To minimise student dropout rates • Career counselling for various competitive examinations • To render equitable service to students of varied academic and financial backgrounds. Guidelines: • Mentors are assigned to monitor and guide the mentees all through the six semesters. • Mentors will keep track of the academic performance as well as other co-curricular activities of the mentees. • Mentors will communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them to develop further in their area of interest. • Mentors have to meet the mentees regularly (at least three times in a semester) to make the communications effective. • Total number of mentees under the supervision of one mentor should not be less than thirty. • Mentors have to maintain a detail report of his/her activities with the mentees in a given format. • The H.O.D.'s of the departments will submit a consolidated report about the mentoring system undertaken in the dept. to the college authority time to time. • The academic committee of the institute may discuss the mentoring related issues and revise or upgrade the system if necessary. • Mentors may co-ordinate with the parents regarding the progress of students if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3700	66	0.048

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Dharendra Debnath	Associate Professor	Best Teacher Award by Govt of Tripura

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BSc	BSc	4th	02/07/2019	27/08/2019
BA	BA	4th	02/07/2019	27/08/2019
BSc	BSc	6th	20/05/2019	25/06/2019
BA	BA	6th	20/05/2019	28/06/2019
BSc	BSc	5th	17/12/2018	26/02/2019
BA	BA	5th	31/12/2018	05/03/2019
BSc	BSc	3rd	26/12/2018	26/02/2019
BA	BA	3rd	28/12/2018	05/03/2019
BSc	BSc	1st	21/12/2018	26/02/2019
BA	BA	1st	31/12/2018	05/03/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Students are given the chance of improving their preparation by appearing in more than two internal examinations (if necessary). Short tests are taken after completion of each unit of the syllabus.
- After evaluation, the answer scripts are shown to the students so that they can identify their mistakes and rectify those accordingly.
- Steps are taken to motivate the dampened spirits of the students towards achieving the targeted result.
- Students are encouraged to participate in essay writing, speech, debate competitions in departmental as well as in college levels.
- Group discussions are arranged among the students in every department on topics related to the syllabus completed in the class.
- Students have to face viva voce and give a presentation on the topic of their project in their final semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the academic calendar for TDPH and TDPG Programme is prepared by the senior teachers of the college. The admission for 1st semester TDPH and TDPG programme starts from 1st week of July. The odd semester (I, III, IV) duration lasts from July to December. The first and second sessional examination is held in September and November respectively. The end semester is held in December while the results are published in January. The even semesters (II, IV,VI) duration lasts from January to June. The first as well as the second sessional examinations are held in February and April. The end semester examination is held in June and the results are published in July. The exact date for sessional Examination is finalized by the teachers and that of final examination by the Controller of Examinations, Tripura University. The dates of examinations are subjected to change in case of emergent situations.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.womenscollege.nic.in/files/DCF-II Women's%20College%20aishe%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
nil	BSc	Science	122	106	86.89
nil	BA	Arts	970	796	82.06
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.womenscollege.nic.in/pages/aboutIOAC.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	nil	0	0
Interdisciplinary Projects	0	nil	0	0
Industry sponsored Projects	0	nil	0	0
Projects sponsored by the University	0	nil	0	0
Students Research Projects (Other than compulsory by the University)	0	nil	0	0
International Projects	0	nil	0	0
Any Other (Specify)	0	nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	02/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Playing with his equipment	Dr. Srimanta Ray	CSCP in collaboration with Federation of Indian photography	17/06/2019	FIP Ribbon
Funny play in child photography	Dr. Srimanta Ray	CSCP in collaboration with Federation of Indian photography	17/06/2019	FIP silver
Transportation	Dr. Srimanta Ray	Photosquare in collaboration with Federation of Indian photography	10/05/2019	FIP Gold
Transportation	Dr. Srimanta Ray	Image colleague society	25/04/2019	ICS certificate of honorable mention in people life photography
Mysterious Journey	Dr. Srimanta Ray	Pictorial in collaboration	28/09/2018	1st prize in street life
Mysterious Journey	Dr. Srimanta Ray	Pictorial in collaboration with Photorbit India	28/09/2018	Diploma in street life
Life	Dr. Srimanta Ray	Bahubhuj Foundation, Agartala	22/07/2018	1st prize in Landscape photography
Smile of thousand words	Dr. Srimanta Ray	Bahubhuj Foundation, Agartala	22/07/2018	2nd prize in Portrait
Mysterious Journey	Dr. Srimanta Ray	Bahubhuj Foundation, Agartala	22/07/2018	2nd prize in Street life photography
Age of Joy Freedom Photography	Dr. Srimanta Ray	TSB freedom photography contest 2018	25/08/2018	Freedom photography
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	02/12/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	3.25
International	Physics	4	2.2
International	Geography	2	0
International	Zoology	1	1.56
International	Sociology	1	0
National	Sociology	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Enviromental Science	2
Environmental Science	1
Geography	1
Sociology	2
Zoology	1
Bengali	2
History	1
Hindi	3
English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Economic Integratio n and South Asia: Exploring Spillover Effects for North-East India	Jayanti Bhattacharjee	Internat ional Journal of Advance and Innovative Research 5(4), 86-93	2018	2	Women's College, Agartala	Nil

Determinants of Non-Performing Assets in Banks in India: A Panel Data Analysis	Jayanti Bhattacharjee	International Journal of Advance and Innovative Research Vol.5, Issue 3 (IV), 63-68	2018	2	Women's College, Agartala	Nil
Effect of nano clay platelets on the hybrid monolayer of a cationic oxazine dye: In-situ Brewster Angle Microscopic (BAM) study. 5 (2018) 2352-2358.	Soma Banik	Materials Today: Proceedings, Elsevier, ISSN NO. 2214-7853	2018	3	Women's College, Agartala	Nil
Study of aggregation behavior of water insoluble metalloporphyrin (Zn) in LB film.	Soma Banik	Materials Today: Proceedings, Elsevier, 5 (2018) 2246-2253 ISSN NO. 2214-7853	2018	3	Women's College, Agartala	Nil
Optoelectronic properties of CaBaX (XS, Se and Te) alloys: A first principles investigation employing modified Becke-Johnson (mBJ) functional	Rahul Bhattacharjee	International Journal of Modern Physics B 33 (07), 1950042	2019	3	Women's College, Agartala	Nil
Density	Rahul Bh		2019	3	Women's	Nil

functional calculations of structural, elastic and optoelectronic features of Mg _x Zn _{1-x} S, Mg _x Zn _{1-x} Se and Mg _x Zn _{1-x} Te alloys	attachee	Materials Chemistry and Physics 230, 54-77			College, Agartala	
Violence Against Women in Popular Bengali Soap Opera Texts: Interpreting Female Viewer's Reception in Urban Tripura.	Sudeshna Chanda	The Eastern Anthropologist, Vol.71, No. 1-2, 2018 pp. 117-132.	2018	0	Women's College, Agartala	Nil
Susceptibility to land degradation in Haora drainage basin (HDB), Tripura, India	Hiraxmi Deb Barma	IJIRI	2018	0	NEHU	Nil
Major causes of soil degradation in Haora drainage basin, Tripura, India	Hiraxmi Deb Barma	IJSSE	2018	0	NEHU	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	0

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	2	3
Presented papers	1	2	Nil	Nil
Resource persons	Nil	Nil	2	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
22.02.2019-Educational Tour to Abhay Ashram	NSS W.C. Unit	4	23
Road Safety Week(Inauguration Programme) (Swami Vivekananda Maidan)	Govt. Of Tripura	1	10
150th Birth Anniversary of Gandhiji (Awareness Programme on Swachhata)(Radhanagar)	Govt. Of Tripura	1	20
AIDS/HIV Awareness Programme (Town Hall)	Tripura State Aids Control Society	1	20
Micro Small Medium Enterprises	Govt. Of Tripura	1	20
Attended the Rally (Birthday of Mahatma Gandhi) (Rabindra Bhaban)	Govt. Of Tripura	1	15
National Voluntary Blood Donor's Day	Govt. Of Tripura	1	10
Pradhan Mantri Jana Arogya Yojana	Govt. Of Tripura	1	10
Swachhha Bharat Summer Internship Programme Nutan Nagar)	Govt. Of Tripura	1	5
Rally (International Disaster Reduce Day)	Govt. Of Tripura	1	Nil

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Independence Day Parade Parade	3rd Prize	Government of Tripura	20
Republic day Parade	3rd Prize	Government of Tripura	20

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Samoha	71 Tripura Girls (1) COY NCC	Cleaning	1	10
Micro, Small and Medium Enterprises	Directorate of Higher Education	Participation in the programme	2	50
Multi stakeholder consultation workshop for formulation of State Youth Policy	Youth Affairs Sports Department, Govt of Tripura	Participation in workshop	1	5
Basic Leadership Camp	71 Tripura Girls (1) COY NCC	Training camp	Nil	10
Independence Day Parade	Assam Rifle, Tripura	Parade	1	30
IGC- National Republic Day Camp	Government of India	Training camp	Nil	15
State Level Street Rally	Directorate of Higher Education	Rally	1	100
Seminar on International Women's Day	Directorate of Higher Education	Participation in Seminar	1	30
Combined Annual Training Camp	71 Tripura Girls (1) COY NCC	Training camp	Nil	20
Road Safety Week	Directorate of Higher Education	Rally	2	40

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	nil	nil	11/12/2019	18/12/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	14/08/2018	nil	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.65	0.65

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Fully	nil	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38229	2039351	677	300000	38906	2339351
Reference Books	3592	210621	87	25349	3679	235970
e-Books	3135809	5500	Nil	Nil	3135809	5500
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	6234	5500	Nil	Nil	6234	5500
Digital Database	5	152419	Nil	Nil	5	152419
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	Nil	Nil	Nil	Nil	Nil	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Bal Krishan Choudhary	Paper Name: Remote Sensing GIS Applications in Environmental Sciences. Module Name/Title: Applications of Remote Sensing and GIS in Land Resource Management. Module Id: EVS/RSGIS-EVS/29	ePGpathsala, MHRD(PG Course)	13/08/2018
Dr. Bal Krishan Choudhary	Paper Name: Remote Sensing GIS Applications in Environmental	ePGpathsala, MHRD(PG Course)	13/08/2018

	Sciences. Module Name/Title: Applications of Remote Sensing and GIS in Conservation of Resources Applications of Remote Sensing and GIS in Conservation of Resources Module Id: EVS/RSG		
Dr. Bal Krishan Choudhary	Paper Name: Remote Sensing GIS Applications in Environmental Sciences. Module Name/Title Applications of Remote Sensing and GIS in Wasteland Mapping. Module Id: EVS/RSGIS-EVS/37.	ePGpathsala, MHRD(PG Course)	13/08/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	93	2	1	14	1	20	59	10	2
Added	1	0	0	0	0	0	0	0	0
Total	94	2	1	14	1	20	59	10	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Civil Maintenance: Women's College, situated at the heart of the city has a permanent boundary wall covering the entire campus ensuring its security. The Development Committee and the College Beautification Committee look after all the matters related to maintenance of buildings, sewage systems, washrooms, gardens and lawns in the college. The college has sanitary workers for cleaning the premises. Maintenance of purified drinking water systems: Purified drinking water systems have been installed in the administrative as well as academic buildings of the college and are cleaned and maintained by the respective suppliers as and when required. Maintenance of Sanitary napkin vending machine: Sanitary napkin vending machine has been installed in the college and maintenance is done by the respective supplier. Maintenance of Laboratory Equipment: The equipment and machineries in the departmental laboratories are maintained by the Head of the Department with co-cordial support from the other faculty members in charge of the laboratories along with helping hands of laboratory attendants. Maintenance of IT Infrastructure: The IT department is in charge of the maintenance of computers and internet connectivity, and procurement of hardware, software and related equipments. The college website is designed and maintained by IT department and hosted by NIC. Electrical Maintenance: The internal electric division of PWD maintains electrical facilities in the college as and when required. Library Maintenance: The library is headed by senior librarian. She is supported by Assistant Librarian alongwith a number of sorters, supporting staff. In addition to the above, staffs and attendants help the students for searching and lending of the books in the library. Maintenance of Sports Accessories: The Physical Education department has a gymnasium (8-station). All equipments of the department are maintained by the department under Head/In charge along with physical instructor and attendant. Security: The College has security guards on both of the two entrances, although one is generally used as entrance to the Girls' Hostel. During day and night security guards assure the safety of the campus along with that of hostel. Moreover, extra security is provided by Tripura Police whenever asked for. Maintenance of Hostel: The Hostel Superintendent along with the members of Hostel sub-committee looks after the overall development of the college hostel and takes necessary steps to maintain the hygienic condition for the inmates. Guard, cook, helper are also available in the hostel for proper maintenance overall. Utilization of physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc.: The responsibility of proper use of college infrastructure lies with all stakeholders including faculty members, office staff and students. Good practices such as switching off lights and fans when not in use, keeping the campus clean, using dustbins and regularly emptying those, cleanliness drive in the college etc are encouraged among the students, teaching and non teaching staff of the college. Log books are maintained for using library services, laptop for ICT classes and Computer lab. Stock registers are maintained for science equipment, books, computers and other IT equipment, sports equipment etc.

<http://www.womenscollege.nic.in/files/Policies%20and%20Procedures%20for%20Utilization%20and%20maintenance-converted.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	LIG, Merit, Blind, Girls Stipend	614	994580

Financial Support from Other Sources			
a) National	SC,ST,OBC scholarship	1875	1895400
b)International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2019	40	Dept. Of Physical Education and NCC Unit, WC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for competitive examinations and Career Counselling	140	200	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Fidelity National Financial Organisation through ICFAI	12	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	17	B.Sc(H)	Physics	Tripura University	M.Sc (Physics)).
2018	8	B.Sc(H)	Physics	ICFAI University	M.Sc(Physics)

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay competition on "Inclusive growth and good governance through cooperatives of rural prosperity"	College level	3
Essay writing competition on anti corruption	College level	8
Debate on "Eradicating corruption in essential for building a new India" on Vigilance awareness week celebration	College level	7
Annual Sports	College level	100
Freshers' welcome	College level	200
Ambedkar Jayanti	College level	50
Kokborok Day	College level	50
Women's Day	College level	50

Teachers' Day	College level	500
Speech and Quiz competition on 150th Anniversary of Mahatma Gandhi	College level	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	All India Inter-university	National	1	Nil	1712002085	Susmita Das
2018	All India Inter-university	National	1	Nil	1713002516	Lipa Sinha
2018	All India Inter-university	National	1	Nil	1612015596	Mohipa Chakma
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of the college is an elected body of student representatives. It functions in close association with the rest of the college units i.e. administration, teaching and non-teaching staff and students for smooth functioning of the college. The Students' Council brings forth the concerns of students before the college authorities from time to time so that problems may be resolved smoothly and in an appropriate manner. The Students' Council is actively engaged in various academic, administrative and cultural activities in the college throughout the year. ACTIVITIES OF THE STUDENTS' COUNCIL DURING THE YEAR 2018-19: 1) ADMISSION PROCESS: The semester system is in operation in the college. Every year fresh admissions take place in the month of June-July. During this time volunteers from the Students' Council help in maintaining discipline in the college and aid the applicants in filling up of forms etc. 2) STUDENTS' COUNCIL ELECTIONS: Every year the election to the Students' Council takes place and the members of the existing Students' Council assist the college authority in the same. 3) FRESHER'S WELCOME PROGRAMME: Every year the Students' Council organizes the Fresher's Welcome programme to give a hearty welcome to the newly joined first semester students. 4) INDEPENDENCE DAY AND REPUBLIC DAY: The days of national importance like Independence Day and Republic Day are celebrated in the college and the members of the Students' Council enthusiastically participate in these celebrations. 5) INTERNATIONAL YOGA DAY: Since June 2015, the International Yoga day is celebrated in the college every year. Students Council works in collaboration with other departments of the college for successfully organizing the same. 6) ANNUAL SPORTS DAY: The Students' Council together with the Games and Sports sub-committee organize the Annual Sports Day programme in the college every year.

7) SARASWATI PUJA: The Students' Council is also actively involved in organizing Saraswati Puja in the college every year. 8) INTER COLLEGE DRAMA COMPETITION: Every year the members of the Students' Council along with other students prepare and participate in the inter college drama competition. The college has won many prizes in these drama competitions. 9) SWACCH BHARAT PROGRAM/ DRAMA : The Students' Council members played a major role in organizing Swachh Bharat cleanliness drive in the college this year. They also facilitated the preparation and presentation of a drama/ play on Swachh Bharat before the Hon'ble Governor of the state of Tripura. 10) DRAMA WORKSHOP : The Students' Council of the college organized a workshop on drama in the college during 4-6th October, 2018. 11) PLACEMENT CELL : Students' representatives are members of the placement cell of the college as their involvement in this cell is considered to be crucial.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Women's College, Agartala has a registered alumni association with registration number 4431 dated 20th May, 2004. Number of enrolled alumni is thirty. The Office of the alumni association comprises of the President, Secretary, Joint Secretary, Treasurer and executive members chosen from among the members of the association Objectives of the Association: 1. To render all round help for the development of Women's College. 2. To build up unity among the ex-students of Women's College, Agartala for the development of the society. 3. To organize, undertake, cooperate in the social services, activities and projects. 4. To organize awareness programmes against prejudices, misbeliefs, and other social evils prevailing in the society and expand the idea of scientific temperament through the society. 5. To undertake initiative for the awareness, exercise, expansion and preservation of Women's rights. 6. To take initiative for total literacy, to prevent dropout especially among women of Tripura. 7. To organize suitable training, research to the cause of formal and non formal education. 8. To organize training facilities and employment opportunities among the youth of the State and also by organizing Self Help Groups among the women. 9. To work for social justice for the women and to render help to socially, economically, physically or mentally disadvantaged women. 10. To work for the development of women's studies in the State. 11. To work to sensitize the Women's studies. 12. To extend and organize training facilities on games and sports, cultural activities, mass communication and information technology and to organize cleanliness, beautification, pollution and population control projects. 13. To extend and organize programmes on prevention and cure of communicable and non communicable diseases. 14. To strive for the growth and the development of the idea of healthy socio cultural relation in reference to secularism, fraternity, equality, socio-cultural amity, human rights and universal brotherhood. 15. To work for the communal harmony 16. To collect donations, subscriptions, etc. from the members and to accept gift, grant etc. for the attainment of the objects of the society without violating the Rules and Regulations of the society. To work as a non political and secular organization.

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

4000

5.4.4 – Meetings/activities organized by Alumni Association :

3-5 Oct. 2018:Workshop on Drama in collaboration with National school of Drama

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Women's College has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The Principal delegates all the academic and operational decisions based on policy to the various sub-committees to fulfill the vision and mission of the institute. The various sub-committees formulate common working procedures and entrust the implementation with the faculty members. Faculty members are given representation in various sub-committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. Women's college regularly encourages the students to join NCC. The Women's college NCC wing has been functional for more than 63 years. NCC programme officer is in charge of the NCC Wing. She is appointed from amongst the faculty members of the college. The NCC cadets are encouraged to participate in various extension activities of the college. The NSS activities are conducted by coordinator of NSS cell. Under its banner the college has a Red Ribbon Club which is run in collaboration with Tripura State AIDS control society. The College has a placement cell to assist the aspiring students in their career planning and higher studies. The student grievances redressal cell of the institute addresses the students' grievances and accordingly redresses the issues, if any. The Anti-ragging committee stands for monitoring ragging in the campus. It also stands for prevention and action against ragging cases. Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities, social service group coordinator. To enhance the overall welfare of the students in general and academic interests in particular, a Students' Council is formed every year through election. Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to express themselves and give their valuable suggestions to improve the performance of the Institute. The Principal, faculty members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. For the various programs to be conducted by the institute all the faculty members meet, discuss, share their opinion and plan for the event and form various sub-committees involving students and coordinate with others. Faculty members are also involved in deciding academic activities and examinations to be conducted by the college. At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. Planning and Development sub-committee prepares the annual budget of the institute. Faculty members also write joint research papers and share their knowledge. The Principal of the institution is responsible for academic, non-academic and overall administrative activities of the institution. The budget is earmarked for faculty members and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Admission of student is done as per the norms set by Tripura University. • As this college is Govt. College, the admission criteria and declaration are made by department of Higher Education of Tripura. • The admission process is done in the college completely on the basis of merits of the students and as per guidelines of Department of Higher Education of Tripura.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Seminars and workshops are organized in collaboration with Science and Technology, Pollution Control Board, Central Water Commission Board, Biodiversity Board etc. • Field visit and industrial visit of different places are conducted by various departments as per guidelines of Tripura University syllabus.
Human Resource Management	<p>Management of human resource is done in a democratic way. The students' affairs are looked after and managed by the Students' Council which is guided by the Principal as the President. Members are elected annually as per govt. directives. In the Academic arena, the Teachers' Council renders the cooperation in various aspects from time to time to the authority for smooth functioning of the institution. Grievance redressal cell, Sexual Harassment cell are being constituted for the betterment of the students. There is a core committee in the college comprising of three senior most faculty members of the institution.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Apart from three old computers, three new have been installed in the library for automation. • Library automation regarding information of books and journals • Internet service has been provided at present to the teachers • Latest books are purchased for the students. • 38 computers are installed for the students in the computer Lab
Research and Development	<ul style="list-style-type: none"> • All the faculty members are encouraged and kept updated for applying in research grant projects. • Adequate infrastructural support such as library, laboratory and reprographic facilities are provided from the college authorities. • Institutional support is provided in the autonomy of the principal investigator. • Timely

	<p>availability release of fund is facilitated. • Internet latest technological facilities are ensured for carrying out research work. • Constant encouragement is made for submitting MRP one has got MRP. • Teachers are sensitized to submit seminar proposals. • Science forum took active initiation for organizing popular lectures on various issues from different departments.</p>
Examination and Evaluation	<p>• Two sessional examinations and evaluations are conducted by the respective departments of the college and the end semester examinations and evaluation are conducted by Tripura University. • Teachers are judiciously engaged in conducting the examinations as well as evaluation of the papers both in the college and in the university respectively.</p>
Teaching and Learning	<p>• The faculty members of each department assemble at the beginning of each academic session for allocation of term wise syllabus, assignments, tutorials etc. • Some departments of this college organise students' Seminar/ workshop on recent trends of researches. • Technology enabled teaching learning process through LCD projector and over head projector is used in most of the science department. • Field study, project work is carried out by the Social science and Science department prescribed by the University. • Deputation of students and faculty for workshop on conservation of water organized by CWCB (Central Water Commission Board).</p>
Curriculum Development	<p>College follows the syllabus and curriculum of Tripura University. Hence there is no scope for internal curricular designing</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>There is a Planning and Development Committee with members from faculty to assist with the planning and execution of extension of the college, planning for infrastructure. The Committee discusses financial matters regarding grants received, needs of departments so as to plan and budget.</p>
Administration	<p>The college tries its best to keep in touch with latest tools to function the</p>

administration in a systematic way. The college has a partial Management Information System. The college website displays notices before admission, and reports of recent events, photos of various programmes organised in the college by the students and teachers. Most of the Accounts documentation is digitally maintained, student information likewise. The College is equipped with Biometric attendance for teaching and non-teaching staff.

Finance and Accounts

The college keeps the records of finance and accounts in computers for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the transparency in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in the auditing procedure.

Student Admission and Support

The college has a separate admission committee which looks after the admission process of the college as per the norms of DHE. The College uses software for the admission purpose to timely publish the merit list of the applicants. Provisions of Help Desks are made to assist the applicants in filling up the admission forms and submitting the requisite fees.

Examination

Examination sub-committee looks after all the examination related matters of the college as per directives of Tripura University. The result of internal examinations conducted by the college is uploaded in the portal of Tripura University by the respective departments as guided. Students fill up examination form through online mode and submit the printed copy of the filled up form to the college along with requisite fees and documents. After verification, the academic committee of the college submits the form to Tripura University through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Information Technology and Digital services (including digital payments and GST)	Information Technology and Digital services (including digital payments and GST)	20/08/2018	07/09/2018	23	7

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	23	20/08/2018	07/09/2018	14
Faculty Development Programme	5	08/01/2019	28/01/2019	20

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	1650

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college keeps the records of finance and accounts in computers for transparent functioning of Finance and Accounts department of the college. Store and library verification is done at regular intervals. Departments maintain stock-registers of laboratory equipments and chemicals. Library registers of Departmental Library are maintained by the Head/In-charge of the departments. External audit as desired by Controller and Auditor General (CAG) is done at regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

IQAC in collaboration with every department collects feedback from the parents of the students about the progress and drawbacks of their wards. On that basis rectification are made to improve the performance of the students.

6.5.3 – Development programmes for support staff (at least three)

- Training on HRMS
- A training programme on Information Technology and Digital services
- Financial awareness programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Initiatives for development of College Hostel
- Initiatives for improvement in drinking water facility
- Initiatives for construction of Girls' Common Room and new College Canteen
- Initiatives for improvement sports facilities along with a multi gym

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Information Technology and Digital services (including digital payments and GST)	20/08/2018	20/08/2018	07/09/2018	30
2019	For introduction of Mentoring Programme in the Departments a workshop has been organized	29/03/2019	29/03/2019	29/03/2019	45
2019	Sensitized students to ecological and environmental issues (Environment Day, Tree Plantation by NCC)	05/06/2019	05/06/2019	29/06/2019	200
2019	Collection of feedback forms from various stake holders, analysis and action taken accordingly.	12/03/2019	12/03/2019	29/03/2019	560
2019	Online Student Satisfaction Survey	24/06/2019	24/06/2019	30/09/2019	130
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	13/08/2019	13/08/2019	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Celebration of World Environment Day, Tree plantation, Solar light posts in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Provision for lift	No	Nil
Ramp/Rails	Yes	11
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	6	6	13/11/2018	1	An awareness programme on "Swachh Bharat" organized by NSS wing of the college in the areas near Radhanagar motorstand, Agartala.	Importance of maintaining hygiene and cleanliness	35
2019	6	6	22/02/2019	1	22.02.2019-Educational Tour to Abhay Ashram (an Old Age Home)	Sharing emotions with the inmates of the ashram, distributing food	27

						items and other essential goods among them	
2019	6	6	19/02/2019	1	Awareness Programme on AIDS HIV, organized by NSS Wing of the college	Sensitizing the audience about HIV AIDS, the Do's and Don'ts to be followed.	400
2019	6	6	18/02/2019	1	Tobacco Related Awareness Programme organized by NSS Wing of Women's College	Sensitizing the audience about the adverse effects of chewing tobacco	120
2018	6	6	27/09/2018	1	Swacchhata Hi Seva	Importance of cleanliness	760
2018	6	6	15/03/2018	1	Blood Donation Camp	Importance of donating blood	22

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	13/08/2019	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day Celebration	21/06/2019	21/06/2019	75
Woman's Day Celebration	08/03/2019	08/03/2019	100
Blood Donation	15/03/2018	15/03/2018	22
Swachhata hi Seva	27/09/2018	27/09/2018	700

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation initiative: The college has following practices to conserve energy • Purchase equipment which follow environmental safety norms. • Motivated students to put the computer in sleepy mode when not in use. • Always

turn off monitors. • Minimizing the paper work and wastages by doing limited printing • Use electronic method for the information / circulation/ notices etc. • The buildings of the campus are well ventilated and lighted and needs no artificial lighting. • One staff is instructed to visit the all classrooms and corridor and close the equipments like fan, tube, bulb, water cooler at the end of the classes. • Night time about five lights of the campus are solar power based. Carbon sequestration: • About 200 different tree species has been planted, which are fixing considerable amount of CO₂ every year. • Survival rate of plants in the campus is more than 90. • Dead plants are replaced by new one by planting fresh seedling from state forest department. • More than 100 ornamental plants are there in the college. Hazardous waste management The faculties use very less corrosive chemicals for carrying out practical classes. Disposal to drains is done in dilute form and is kept in minimum practical. Chemicals are purchased in minimum quantity to save expiry and disposal. Environmental consciousness: Programmes for environmental protection and sensitization among students and members of the faculty are organized in the form of extension lectures, etc. Important days concerned with the environment - World Water Day, World Earth Day, World Environment Day - are celebrated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: I. Title of the Practice: Sensitizing Students about Environmental and Ecological Issues: Goal: The aspiration of Women's College is not only to stimulate the students in pursuing their studies properly but also to create awareness among them regarding the emerging environmental issues and its impact on the lives of people living in this world, thereby fostering a sense of personal environment responsibility, motivation and commitment among the students towards the protection of the environment.. Context: Throughout the voyage of the college for 55 golden years, it is playing a vital role in disseminating quality education among the women of the state. But in this era when Mother Nature is under threat, the college feels the responsibility to come up with some measures for the students to sensitize them about the ecological imbalances that the world is facing today, so that they can play their distinct roles in making our world a better place for the future generation. The Practice: i) In order to take any step towards protecting our surrounding environment, awareness is the must. Therefore, organization of invited talks, workshops, lectures, rallies, cleaning activities, awareness programs are regularly done in the college. ii) Faculties, NCC and NSS Units, Students' Council, Alumni Association take regular initiatives in organizing such programs. Evidences of Success: In the last one year, faculty members in association with Students' Council and other organizations arranged a number of programs which are listed below: i) 200 students participated in activities like Tree Plantation organized by NSS on Sensitizing students to ecological and environmental issues on 5th September, 2018 and 29th June, 2019 respectively. ii) An awareness programme on "Environmental hazards of e-waste" sponsored by Ministry of Electronics and Information Technology, Govt. of India has been conducted by the department of Environmental Science on 16th December 2018. iii) One day seminar on "Volcanoes and Natural Disaster" was organized by the Dept. of Geography on 18th April 2019 in collaboration with the Geological Survey of India, Tripura Mizoram Chapter. iv) An awareness programme on "Swachh Bharat" was organized by NSS wing of the college in the areas near Radhanagar motorstand, Agartala on 13th November 2018. v) Programmes for environmental protection and sensitization among students and faculties are organized in the form of extension lectures, different kind of activities etc. Important days concerning with the environment - World Water Day, World Earth Day, World Environment Day - are celebrated. vi) The Students' Council members played a vital role in organizing Swachh Bharat cleanliness drive in the college this

year. They also performed a skit on Swachhata hi Seva' before the Hon'ble Governor of the state of Tripura. vii) A satisfactory no of students and teachers were deputed in a Workshop on 'Conservation of Water' organized by Central Water Commission Board. viii) Swachha Bharat Summer Internship Programme was also undertaken by NSS Wing of this college. A great number of students participated in a rally on 'Save Environment'. ix) As a part of maintaining cleanliness, the lavatory facility of the college has been upgraded. Bins are placed at different places of the college to make the surroundings clean. The college beatification committee always plays a vigilant role over such situations. x) The college follows some practices to conserve energy e.g in purchasing of equipments which follow environmental safety norms, motivating students to put the computer in sleepy mode when not in use, always turning off monitors and other electronic devices when not essential, minimizing the paper work and wastages by doing limited printing and by using electronic method for circulating information / notices etc. xi) The buildings of the campus are well ventilated and lighted and needs no artificial lighting. At the end of the classes, one staff is instructed to visit all the classrooms and corridors and close the equipments like fan, tube, bulb, water coolers etc. xii) About five lights of the campus are solar power based which work during the night time. xiii) About 200 different tree species have been planted, which are fixing considerable amount of CO2 every year. xiv) Dead plants are replaced by new one by planting fresh seedling from state forest department. More than 100 ornamental plants are there in the college. xv) As a part of hazardous waste management, the faculties use very less corrosive chemicals for carrying out practical classes. Disposal to drains is done in dilute form and is kept in minimum practical. Chemicals are purchased in minimum quantity to save expiry and disposal. Problems encountered and resources required: . Constraints of fund in organizing such events . Inadequate number of faculties and supporting staff . Paucity of time amid the busy academic schedule II. Title of the Practice: Regular Conduction of Student-Centric Activities: Goal: The goal of Women's College is not only to engage the students in teaching-learning process, but also to develop their intellectual, emotional, social, physical, mental, artistic, creative and spiritual potentials, so that they can grow up as healthy and competent women to face the challenging world gallantly. It aims at the integration of academic learning programs with the larger issues of understanding values, nurturing skills and moving towards knowledge. Context: Women's College, being a premier institute catering to the needs of women students from every nook and corner of the state bears the responsibility of educating the students from all aspects side by side their formal education. But under the context of the competitive and fast- changing world, the college, in its mission to give education with a holistic perspective, feels the responsibility to come up with more welfare measures for the students so that they can bloom with all their inner and hidden capabilities. The Practice: i) Organization of invited talks, workshops, lectures, rallies, cleaning activities, awareness programs are regularly done in the college. ii) Faculties, NCC and NSS Units, Students' Council, Alumni Association take proper initiatives in organizing such programs. Evidences of Success: i) A Seminar on life and activities of Mahatma Gandhi was organized by Dept. of History in commemoration of Mahatma Gandhi's 150th birth anniversary. ii) An awareness programme cum seminar was organized on 28th March 2019 on "On Different Provisions of Protection of Civil Rights Act, 1955 and Scheduled Castes Scheduled Tribes Prevention of Atrocities Act, 1989". iii) A discussion on "Bharat Charcha" was organized by Department of History on 2nd August 2018. iv) A workshop has been organized on 29th March 2019 by the Department of Education on "Mentoring Programme". v) An awareness programme on "Study on Digital Banking and its Impact on Rural India" was organized on 6th June 2019. vi) A seminar on "Social Justice Dr. B.R. Ambedkar" was organized on 12th March 2019 on the Occasion of 128th Birth Anniversary of Dr. B.R.Ambedkar. vii) Sanitary

Napkin vending and burning machine have been installed in the college campus as well as in the Girls' hostel. viii) A large number of students participated in programmes like Swachchha Bharat Summer Internship Programme at Nutan Nagar, Pradhan Mantri Jana Arogya Yojana, National Voluntary Blood Donor's Day, AIDS/HIV Awareness Programme (Town Hall), 150th Birth Anniversary of Gandhiji, Road Safety Week(Inauguration Programme), Educational Tour to Abhay Ashram, 6th North-East Youth Festival 2018, Seminar on Indian Youth Parliament, State Youth Parliament (Speech Competition) etc. ix) Deworming Day, Mop-Up Day, Swachchhata Hi Seva, Environment Day, International Women's Day, International Yoga Day, Vanamahotsava, Annual Sports, Freshers' Welcome, Saraswati Puja and all other nationally important days are celebrated with great enthusiasm. x) A large number of NCC Cadets participated in programmes like Swachh Samoha, Micro, Small and Medium Enterprises, Multi stakeholder consultation workshop for formulation of State Youth Policy, Basic Leadership Camp, Independence Day Parade, IGC- National Republic Day Camp, State Level Republic Day Parade etc. xi) Students participated and bagged prizes in the debate competition on "Eradicating corruption in essential for building a new India", on "Vigilance awareness week celebration", essay writing competition on "anti corruption", on "Inclusive growth and good governance through cooperatives of rural prosperity" and on "Occupational safety and health of factory workers" of college and state levels. A number of students also won national level awards in kabaddi and volley ball meets. xii) The Students' Council of the college organized a workshop on drama in the college during 4-6th October, 2018. xiii) Students' representatives are members of the placement cell of the college as their involvement in this cell is considered to be crucial. Students are sent to pool campus drives in various organizations. xiv) Field visit and industrial visit of different places are conducted by various departments as per guidelines of Tripura University syllabus. xv) Constructive feedbacks are taken from the students as well as the teachers to see whether learning outcomes are achieved or not. Based on their feedbacks, effective guidance is given to the needy learners that enable them to improve their knowledge, competence and professional skills necessary to support independent learning. Problems encountered and resources required: . Fund-constraints in organizing such events .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.womenscollege.nic.in/pages/bestpractice.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Performance of the Institution in one Area Distinctive to its Vision, Priority and Thrust: The Vision of the Institute focuses on four aspects essentially: Global Standards, quality and value-based Education, Interdisciplinary Research, and Personality Development of the students. The Institute has established its distinctive approach towards this comprehensive Vision. All the faculty members are encouraged and kept updated for applying in research grant projects. The students participate in the state and national level competition and the best ideas are rewarded. In last semester of the degree programme, the students are guided to work on innovative project ideas. In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all, Women's College has always given priority to the all-round development of women to empower them. Accordingly, the institution stresses on outreach programmes and inculcates in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The NSS Unit of Women's College organizes regular outreach programmes for the

student community. The institution also aims at imparting complete education to girl students possessing depth of knowledge not only in their respective disciplines but in all the kindred areas so that they can achieve relentless strength to cope up with the challenges of the society. Accordingly, the institution gives priority in organizing various educational and awareness programmes to make its students more laborious, self-reliant, skilled and enthusiastic to accomplish their task confidently and to face the challenges of the fast changing world gallantly.

Provide the weblink of the institution

<http://www.womenscollege.nic.in/pages/instdistinct.html>

8.Future Plans of Actions for Next Academic Year

1. Academic and administrative audit (AAA) by IQAC in the departments 2. Provision for IT classes for all students 3. Skill developmental activities among the students 4. Library automation 5. College level seminars, workshops, awareness programmes 6. Collection of feedback from students online 7. Participation in NIRF 8. Value based Programmes 9. Seminar cum workhop on IPR 10. Functioning of Multi Gym in the campus 11. Submission of Proposal for a Seminar to NAAC seeking financial assistance