



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	WOMEN'S COLLEGE AGARTALA
Name of the head of the Institution	Smt. Manidipa Debbarma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03812950178
Mobile no.	9436122769
Registered Email	womenscollege1965@gmail.com
Alternate Email	wc.iqac@gmail.com
Address	BK Road
City/Town	Agartala
State/UT	Tripura
Pincode	799001
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Soma Banik
Phone no/Alternate Phone no.	03812950178
Mobile no.	9436526017
Registered Email	wc.iqac@gmail.com
Alternate Email	womenscollege1965@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.womenscollege.nic.in/files/AQAR%202018-2019-converted.pdf">https://www.womenscollege.nic.in/files/AQAR%202018-2019-converted.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.womenscollege.nic.in/pages/academicalendar.html">https://www.womenscollege.nic.in/pages/academicalendar.html</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	70.10	2004	16-Sep-2004	15-Sep-2009
2	B	2.61	2016	19-Feb-2016	18-Feb-2021

<b>6. Date of Establishment of IQAC</b>	03-Sep-2014
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Webinar on Importance of Human Values in Sanskrit	29-Jun-2020 1	100

literature		
Collection of online feedback from all stakeholders	06-Jun-2020 24	1650
Participation in NIRF-India Rankings 2020	22-Oct-2019 45	3800
Health awareness program on Covid-19 organized by IQAC.	13-Mar-2020 1	100
Training Programme on OPAC of E-granthalaya 4.0	12-Mar-2020 1	34
Library automation	07-Nov-2020 1	4000
Hands on training on Fabric Painting and Applique	12-Nov-2019 1	23
Hands on training on Paper and Jute Craft for the students by Oorja, IQAC	13-Nov-2019 1	13
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	2020 0	0
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Academic and administrative audit (AAA) by IQAC in the departments
- Initiatives taken by IQAC to tackle the Lockdown and to continue teaching learning and other activities smoothly
- Library automation
- Seminars, workshops, Training, awareness programmes
- Participation in NIRFIndia Rankings 2020

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## 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic and administrative audit (AAA) by IQAC in the departments	IQAC has conducted an internal academic and administrative audit from 22.06.2020 - 26.06.2020 in all the departments of the institution. An Audit team comprising of nine IQAC members carried out the audit.
Skill developmental activities among the students	Oorjaa, the wing of IQAC to conduct skill developmental activities among the students, has conducted two hands on training programs on "Paper and Jute Craft" and "Fabric Painting and Appliqué designing" for the students on 13-14 November 2019 and 12th November 2019.
Library automation	The College library is automated by e-granthalaya cloud software on 7.11.2020. A training by Mr. Ramakrishna Bhattacharjee, Librarian, Ramthakur College, Agartala, was conducted on 12th March, 2020, to train the staff of Women's College in accessing the OPAC of E-granthalaya 4.0. A total of 34 teaching staff and Library staff participated in the training program. The training was held in the Computer Lab of department of IT.
Seminars, workshops, awareness programmes	A National level Seminar on "Philosophy of Tribal culture and Religion: An emerging Trend" organized by Dept of Philosophy on 1-2 February 2020 sponsored by ICPR. One day seminar on "Gandhijir Swapner Bharat" on 3rd October 2019 organized by Dept of History. Two days workshop on "Cyber security in the field of ICT" organized by the Dept. of IT on 20-21 January 2020 An awareness program on "

	<p>Evolution of the Concept of Old Age Homes" organized by Dept of Education on 22 September 2019 A Health awareness program on Covid-19 organized by IQAC on 13th March 2020. A webinar on "Biodiversity and Covid-19" organized by Department of Zoology 11.06.2020 A webinar on "Impact of Covid-19 on Indian Economy" is organized by Department of Economics on 13.06.2020 A webinar on "Methods of Online Examinations" organized by Department of Human Physiology 17.06.2020 A webinar on "Representation of Pandemic in Popular Culture" organized by Department of English on 26.06.2020</p>
. Collection of feedback from all stakeholders online	<p>IQAC has collected online feedback from students regarding online classes, College infrastructure and department wise feedback on teaching learning process. Online feedback is also collected from the other stake holders such as Teachers, Parents and Alumni. This has been carried out online with in the period of 06.06.2020-30.06.2020.</p>
Participation in NIRF- India Rankings 2020	<p>Women's College has participated in NIRF-India Rankings 2020</p>
Value based Programmes	<p>Webinar on "Value based Education" has been organized by Dept. of Education on 29.06.2020. Webinar on "Importance of Human Values in Sanskrit literature" has been organized by Dept. of Sanskrit on 30.06.2020.</p>
Seminar cum workshop on IPR	<p>IQAC has organized a webinar on Intellectual Property Rights on 12.06.2020 with Prof. Manabendra Dutta Chowdhury, Assam University, as speaker</p>
Functioning of Multi Gym in the campus	<p>Functioning of Multi Gym in the campus</p>
Submission of Proposal for a Seminar to NAAC seeking financial assistance.	<p>A proposal for two days workshop on "Issues and Challenges in Ensuring Quality in Higher Education: A North East Perspective" has been sent to NAAC and accordingly got sanctioned by NAAC to be held on 24-25 April 2020 vide letter no. NAAC/Seminar/SS_DIR/2019, dated 9.12.2019. But due to Lockdown for COVID-19 pandemic it was postponed by NAAC till further notice.</p>
<p><a href="#">View File</a></p>	

14. Whether AQAR was placed before statutory body ?	No
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<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Notification of admission process is uploaded in the college website. The prospectus for admission to various courses is also uploaded in the website. The list of selected candidates on the basis of merit in various departments along with the schedule for the admission is displayed in the website. Students are also selected in the Reserved Category as per the government norms. Data required by the University regarding examination (internal marks) is sent online by various departments individually. The list of students appearing for the end semester examinations is sent online to the University. The list of students eligible for various stipends sponsored by Central Govt. is verified by the stipend section of the college and sent online to the concerned authorities. The stipends sponsored by State Govt. are verified and disbursed from the college. Student information is available through AISHE link on the website. All relevant information regarding the college, notices and announcements are uploaded on the website. Information is disseminated through college website and social network to all stakeholders. All faculty members are informed through college Whatsapp group regarding academic, administrative notifications, invigilation duties for internal and university exams and other relevant matters.</p>

Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the curriculum provided by Tripura University (A Central University) is adopted by the institution. Depending on the resource potentiality, institutional goals and concern towards the students, the institution has developed structured and effective implementations of the curriculum which are as follows: Academic Calendar: Academic calendar is prepared as per the Tripura University academic schedule and the requirements at the departmental levels as per the action plans are duly formed. HODs conduct regular meetings with their departmental colleagues to discuss their action plans and to arrive at possible outcomes in due time. Meeting the Vision and Mission of the Concerned Departments: Each department sets their own vision and mission which match with the institutional vision and mission. Accordingly teaching-learning support is developed and different learning methods suited to learners' abilities are adopted. Curriculum Delivery Processes: Processes such as ICT based lectures, assignments, uploading the question papers; syllabus and study materials on college website, individual guidance, continuous supervision, interaction, mentoring, participative and collaborative learning processes are initiated. Steps are taken to develop the reasoning skill and communication skill of the students. Continuous Evaluation System: Apart from the traditional initiatives, continuous assessments, project works and counselling are also among the varied processes involved in curriculum delivery. Internal assessments to judge learners' progress are taken at regular intervals. Strategies are also made accordingly for advanced as well as slow learners. Documentation: ? As curriculum used in the institution is designed by Tripura University, teachers from the college are actively involved in curriculum design being members of Board of Studies, members of Syllabus Committees and through participation in Syllabus Making Workshops. ? Constructive feedbacks are taken from the students as well as the teachers to see whether learning outcomes are achieved or not. Based on their feedbacks, effective guidance is given to the needy learners that enable them to improve their knowledge, competence and professional skills necessary to support independent learning. Answer scripts of Internal Examinations are shown to the students so that they can rectify their mistakes and, thereby, develop their competencies. Assessment records are accurately maintained in departmental registers which helps in planning of delivery and reporting of progress to learners as well as other stakeholders.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/12/2020	0	nil	nil

### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	01/12/2020
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	nil	02/10/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/12/2020	Nil
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	nil	Nil
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

<p>Feedback Obtained</p> <p>The feedback forms of all stakeholders (students, teachers, parents and Alumni) have been collected online and then analyzed using graphical and statistical tools. Students have provided feedback on teaching learning process, infrastructural facilities of the institution. In addition this year the IQAC cell has collected students' feedback on newly introduced online classes. The feedback received from all other stakeholders like teachers, parents, and alumni on various relevant issues have been collected and analyzed to identify our strengths and weaknesses. Observations on general trends are made for all categories of stakeholders. The consolidated report is then handed over to the Principal. For quality enhancement in teaching methodology, the Principal then evaluates these with each individual teacher, motivating her/him to look at specific areas where growth is needed. A self-appraisal is prepared by each teacher to address possible areas of improvement. On the basis of feedback received, review of administrative processes is done regularly. Accordingly, the Principal discusses these with the conveners of respective sub-committees with a view to overcome the problems and proceed towards further development of the college.</p>
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**CRITERION II – TEACHING- LEARNING AND EVALUATION**



## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	263	942	283
BA	Arts	1150	2476	1101

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3665	Nil	60	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
60	57	2	Nil	3	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC has taken initiative to introduce mentoring system in the departments from the current session. Aim of the scheme: • To enhance the bonding between teachers and students. • Improvement in academic performance of the students • To identify and understand the status of slow learners and encourage advance learners. • To minimise student dropout rates • Career counselling for various competitive examinations • To render equitable service to students of varied academic and financial backgrounds. Guidelines: • Mentors are assigned to monitor and guide the mentees all through the six semesters. • Mentors will keep track of the academic performance as well as other co-curricular activities of the mentees. • Mentors will communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them to develop further in their area of interest. • Mentors have to meet the mentees regularly (at least three times in a semester) to make the communications effective. • Total number of mentees under the supervision of one mentor should not be less than thirty. • Mentors have to maintain a detail report of his/her activities with the mentees in a given format. • The H.O.D.'s of the departments will submit a consolidated report about the mentoring system undertaken in the dept. to the college authority time to time. • The academic committee of the institute may discuss the mentoring related issues and revise or upgrade the system if necessary. • Mentors may co-ordinate with the parents regarding the progress of students if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3665	60	004

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	nil	Nil	nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	1	27/12/2019	16/03/2020
BSc	NA	1	18/12/2019	09/03/2020
BA	NA	3	27/12/2019	16/03/2020
BSc	NA	3	02/01/2020	09/03/2020
BA	NA	5	26/12/2019	16/03/2020
BSc	NA	5	02/01/2020	09/03/2020
BA	NA	6	07/12/2020	27/11/2020
BSc	NA	6	07/12/2019	27/11/2020
BA	NA	4	08/08/2020	27/11/2020
BSc	NA	4	08/08/2020	27/11/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Students are given the chance of improving their preparation by appearing in more than two internal examinations (if necessary). Short tests are taken after completion of each unit of the syllabus.
- After evaluation, the answer scripts are shown to the students so that they can identify their mistakes and rectify those accordingly.
- Steps are taken to motivate the dampened spirits of the students towards achieving the targeted result.
- Students are encouraged to participate in essay writing, speech, debate competitions in departmental as well as in college levels.
- Group discussions are arranged among the students in every department on topics related to the syllabus completed in the class.
- Students have to face viva voce and give a presentation on the topic of their project in their final semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year the academic calendar for TDPH and TDPG Programme is prepared by the senior teachers of the college. The admission for 1st semester TDPH and TDPG programme starts from 1st week of July. The odd semester (I, III, IV) duration

lasts from July to December. The first and second sessional examination is held in September and November respectively. The end semester is held in December while the results are published in January. The even semesters (II, IV,VI) duration lasts from January to June. The first as well as the second sessional examinations are held in February and April. The end semester examination is held in June and the results are published in July. The exact date for sessional Examination is finalized by the teachers and that of final examination by the Controller of Examinations, Tripura University. The dates of examinations are subjected to change in case of emergent situations. But this year due to COVID 19 pandemic, a huge modification regarding the adherence to academic calendar has occurred. Finally, as per instruction of Tripura University, the sessional exams for even semesters (Summer 2019-2020) has been conducted in the month of August 2020 in online mode.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.womenscollege.nic.in/files/AISHEWomen's%20College%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	Arts	970	796	82.06
NA	BSc	Science	122	106	86.88

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.womenscollege.nic.in/files/Student%20Satisfaction%20Survey%202019-2020-converted.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Webinar on Intellectual Property Rights	IQAC	12/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Best College Award	Women's College	Govt. of Tripura	05/09/2019	Best Govt. Degree College of Tripura
Final Touch	Dr. Srimanta Ray	Artistic National Salon 2020	09/06/2020	Artistic Bronze in Open Colour
Our Simple India	Dr. Srimanta Ray	Photoquest 2020	22/06/2020	Artistic Bronze in Open Colour
Fun In Rain	Dr. Srimanta Ray	Concorso Fotografico Internazionale Photo Sound Circuit 2020, Italia	25/06/2020	Special Award In Open Monochrome Section
Blessings	Dr. Srimanta Ray	The Third Eye Professional Photography	28/06/2020	Blessings Dr. Srimanta Ray The Third Eye Professional Photography 28th June 2020 Silver Class Work in Portrait Section
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	01/12/2020
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	14	1.8
International	Chemistry	1	4.12
International	Environmental Science	2	0
National	zoology	8	0
National	Ecnomics	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Physics	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
10. Structural, mechanical and optoelectronic features of cubic $MgCd_{1-x}S$ , $MgCd_{1-x}Se$ and $MgCd_{1-x}Te$ semiconductor ternary alloys: Theoretical investigations using density functional FP-LAPW approach	Rahul Bhattacharjee	Computational Condensed Matter	2020	4	Womens College Agartala	Nil
9. Calculations of the structural and optoelectronic properties of cubic $Cd_{x}Zn_{1-x}Se_{y}Te_{1-y}$ semiconductor quaternary alloys using the DFT-based FP-LAPW approach	Rahul Bhattacharjee	Journal of Computational Electronics	2020	4	Womens College Agartala	Nil

8. Density Functional Investigations of Structural, Mechanical and Optoelectronic Properties of $\text{BeSxSe}_{1-x}$ , $\text{BeSxTe}_{1-x}$ and $\text{BeSexTe}_{1-x}$ Ternary Alloys	Rahul Bhattacharjee	Journal of Electronic	2020	4	Womens College Agartala	Nil
7. Density Functional Calculations of Elastic and Thermal Properties of Zinc-Blende Mercury-Cadmium-Chalcogenide Ternary Alloys	Rahul Bhattacharjee	Metals and Materials International	2020	4	Womens College Agartala	Nil
6. First principle investigations of structural and optoelectronic features of cubic $\text{Cd}_x\text{Zn}_{1-x}\text{Te}_y$ quaternary semiconductor alloys	Rahul Bhattacharjee	Optik	2020	4	Womens College Agartala	Nil
1. First principles investigations of structural and optoelectronic properties of cubic $\text{Mg}_x\text{Zn}_{1-x}\text{Se}_y$	Rahul Bhattacharjee	Optik - International Journal for Light and Electron Optics 201(2020) 163510-28	2019	4	Womens College Agartala	Nil

Tel <sup>y</sup> quaternary semiconductor alloys using FP LAPW approach.		(ELSEVIER)				
2. Structural and optoelectronic properties of cubic Mg <sub>x</sub> Zn <sub>1-x</sub> SyTe <sup>y</sup> semiconductor quaternary alloys-a first principles investigation.	Rahul Bhattacharjee	Physica B 574 (2019) 411669 -88 (ELSEVIER)	2019	4	Womens College Agartala	Nil
3. Calculations of the structural and optoelectronic properties of cubic Cd <sub>x</sub> Zn <sub>1-x</sub> Se <sup>y</sup> Te <sup>y</sup> semiconductor quaternary alloys using the DFT based FP LAPW approach.	Rahul Bhattacharjee	Journal of Computational Electronics (2019) 2-25 (SPRINGER)	2019	4	Womens College Agartala	Nil
4. Density Functional Investigations of Structural, Mechanical and Optoelectronic Properties of Be <sub>Sx</sub> Se <sub>1-x</sub> , Be <sub>Sx</sub> Te <sub>1-x</sub> and Be <sub>Sx</sub> Te <sub>1-x</sub> Ternary Alloys	Rahul Bhattacharjee	Journal of ELECTRONIC MATERIALS (2019) 1-15 (SPRINGER)	2019	4	Womens College Agartala	Nil

5. First principle investigations of structural and optoelectronic features of cubic Cd <sub>x</sub> Zn <sub>1-x</sub> S <sub>y</sub> T <sub>el-y</sub> quaternary semiconductor alloys.	Rahul Bhattacharjee	Applied Physics A 125 (2019) 644-667 (SPRINGER)	2019	4	Womens College Agartala	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2020	Nil	Nil	nil

[View File](#)

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	40	4	3
Presented papers	5	13	Nil	Nil
Resource persons	Nil	Nil	1	4

[View File](#)

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation Programme, June, 2019	Women's College, Agartala	1	15
Mega Pollution Awareness programme, July 2019	Women's College, Agartala	1	30
Independence Day State level Parade, August, 2019	Women's College, Agartala	1	15
Career	Sub Divisional	1	2



Counselling Programme for ST students, Nov. 2019	level Merit Award Programme, Dhalai.		
Swachh Bharat, Dec.2019	Women's College, Agartala	1	10
De-worming day	NSS unit WC Health department, GOVT. OF TRIPURA	10	400
Awearnes programme on AIDS HIV	NSS Unit of Womens college	15	200
Road safety week(awareness programme)	NSS Unit of WC Transport department GOVT. OF TRIPURA	20	60
Gandhi jayanti(rally)	GOVT. Programme	15	57
Blood donation programme	Tripura rajya shaikshik sangh	20	10
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade, 2020	3rd prize	Govt of Tripura	30
COVID-19 TRAINING FOR NCC CADETS , April,2020	Certificate of completion awarded	Department of Personnel and Training, Government of India.	3
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Freshers' Welcome Programme, Aug 2019	Women's College, Agartala	Maintenance of discipline in Hall during Programme	5	10
State level rally to celebrate Gandhi Jayanti, Oct.2019	Directorate of Higher Education, Government of Tripura	Rally	20	15
District level disaster management programme, Nov.	West Tripura District, Govt. of Tripura	Attending demo programme	2	25

2019				
Armed Forces Flag Day. December 2019	NCC unit, Women's College, Agartala	Collection of contribution for donating to Sainik Welfare	1	10
6th IYD. June, 2020	Department of Physical Education, NSS and NCC Units, Women's College, Agartala	Online programme with live yoga session and lecture presentation by resource person	3	15
Rashtriya Ekta Diwas, Oct.2019	NCC Unit, Women's College, Agartala	Speech and oath taking	1	10
Fit India Plogging, Oct.2019	Department of Physical Education, Women's College, Agartala	Cleanliness with jogging exercise	3	15
Volunteers in Higher Education Workshop programme, Sept. 2019	Directorate of Higher Education, Government of Tripura	Maintenance of discipline in Hall during Programme	4	15
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nil	nil	nil	01/12/2020	01/12/2020	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

nil	01/12/2020	nil	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	38.13

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
"E-Granthalaya" Software in Cloud version-4 of National Informatics Centre, Government of India.	Partially	EG-4 in cloud or 4.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38906	2339351	696	268370	39602	2607721
Reference Books	3679	235970	38	89	3717	236059
e-Books	3135809	5500	Nil	Nil	3135809	5500
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	6234	5500	Nil	Nil	6234	5500

Digital Database	5	152419	Nil	Nil	5	152419
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Library Automation	Nil	1153	Nil	1153	Nil	2306
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	01/12/2020
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	94	2	1	14	1	20	59	10	2
Added	0	0	0	0	0	0	0	0	0
Total	94	2	1	14	1	20	59	10	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	<a href="http://womenscollege.nic.in">womenscollege.nic.in</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.3	0.28	31	30.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance and utilization of college infrastructure is under the supervision of the Principal of the college along with the members of Planning and Development Sub-Committee. The policies and procedures for maintaining and utilizing all the physical, academic and support facilities are decided by the Principal in consultation with the Conveners of concerned sub committees. Civil Maintenance: Women's College, situated at the heart of the city has a permanent boundary wall covering the entire campus ensuring its security. The Development Committee and the College Beautification Committee look after all the matters related to maintenance of buildings, sewage systems, washrooms, gardens and lawns in the college. The college has sanitary workers for cleaning the premises. Maintenance of purified drinking water systems: Purified drinking water systems have been installed in the administrative as well as academic buildings of the college and are cleaned and maintained by the respective suppliers as and when required. Maintenance of Sanitary napkin vending machine: Sanitary napkin vending machine has been installed in the college and maintenance is done by the respective supplier. Maintenance of Laboratory Equipment: The equipment and machineries in the departmental laboratories are maintained by the Head of the Department with co-cordial support from the other faculty members in charge of the laboratories along with helping hands of laboratory attendants. Maintenance of IT Infrastructure: The IT department is in charge of the maintenance of computers and internet connectivity, and procurement of hardware, software and related equipments. The college website is designed and maintained by IT department and hosted by NIC. Electrical Maintenance: The internal electric division of PWD maintains electrical facilities in the college as and when required. Library Maintenance: The library is headed by senior librarian. She is supported by Assistant Librarian alongwith a number of sorters, supporting staff. In addition to the above, staffs and attendants help the students for searching and lending of the books in the library. Maintenance of Sports Accessories: The Physical Education department has a gymnasium (8-station). All equipments of the department are maintained by the department under Head/In charge along with physical instructor and attendant. Security: The College has security guards on both of the two entrances, although one is generally used as entrance to the Girls' Hostel. During day and night security guards assure the safety of the campus along with that of hostel. Moreover, extra security is provided by Tripura Police whenever asked for. Maintenance of Hostel: The Hostel Superintendent along with the members of Hostel sub-committee looks after the overall development of the college hostel and takes necessary steps to maintain the hygienic condition for the inmates. Guard, cook, helper are also available in the hostel for proper maintenance overall. Utilization of physical, academic and support facilities- laboratory, library, sports complex, computers, classrooms etc.: The responsibility of proper use of college infrastructure lies with all stakeholders including faculty members, office staff and students. Good practices such as switching off lights and fans when not in use, keeping the campus clean, using dustbins and regularly

<http://www.womenscollege.nic.in/files/Policies%20and%20Procedures%20for%20Utilization%20and%20maintenance-converted.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Lower Income group Scholarship Merit Scholarship Blind Scholarship	521	771280

	Girls Scholarship		
Financial Support from Other Sources			
a) National	SC Scholarship Ambedkar Post Metric scholarship ST Scholarship OBC Scholarship	1135	310810
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day-Live online session through Google Meet	21/06/2020	65	Dept of Physical Education and NCC unit, Women's College
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Initiative taken by Students' Placement Cell in collaboration with other organizations	50	150	20	40
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Jaro	13	Nil

Education,  
Indigo, Bank  
Zone

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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	18	BA(H)	Bengali	Tripura University	MA in bengali

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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil

[View File](#)

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' welcome	College level	400

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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	West Zone Inter University Kabaddi Championship 2019-20	National	1	Nil	1713002516	Lipa Sinha

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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of the college is an elected body of student representatives. It functions in close association with the rest of the college units i.e. administration, teaching and non-teaching staff and students for smooth functioning of the college. The Students' Council brings forth the concerns of students before the college authorities from time to time so that problems may be resolved smoothly and in an appropriate manner. The Students' Council is actively engaged in various academic, administrative and cultural activities in the college throughout the year. ACTIVITIES OF THE STUDENTS' COUNCIL DURING THE YEAR 2019-20: 1) ADMISSION PROCESS: The semester system is in operation in the college. Every year fresh admissions take place in the month of June-July. During this time volunteers from the Students' Council help in maintaining discipline in the college and aid the applicants in filling up

of forms etc. 2) STUDENTS' COUNCIL ELECTIONS: Every year the election to the Students' Council takes place and the members of the existing Students' Council assist the college authority in the same. 3) FRESHER'S WELCOME PROGRAMME: Every year the Students' Council organizes the Fresher's Welcome programme to give a hearty welcome to the newly joined first semester students. 4) INDEPENDENCE DAY AND REPUBLIC DAY: The days of national importance like Independence Day and Republic Day are celebrated in the college and the members of the Students' Council enthusiastically participate in these celebrations. 5) ANNUAL SPORTS DAY: The Students' Council together with the Games and Sports sub-committee organize the Annual Sports Day programme in the college every year. 6) SARASWATI PUJA: The Students' Council is also actively involved in organizing Saraswati Puja in the college every year.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Women's College, Agartala has a registered alumni association with registration number 4431 dated 20th May, 2004. Number of enrolled alumni is thirty. The Office of the alumni association comprises of the President, Secretary, Joint Secretary, Treasurer and executive members chosen from among the members of the association Objectives of the Association: 1. To render all round help for the development of Women's College. 2. To build up unity among the ex-students of Women's College, Agartala for the development of the society. 3. To organize, undertake, cooperate in the social services, activities and projects. 4. To organize awareness programmes against prejudices, misbeliefs, and other social evils prevailing in the society and expand the idea of scientific temperament through the society. 5. To undertake initiative for the awareness, exercise, expansion and preservation of Women's rights. 6. To take initiative for total literacy, to prevent dropout especially among women of Tripura. 7. To organize suitable training, research to the cause of formal and non formal education. 8. To organize training facilities and employment opportunities among the youth of the State and also by organizing Self Help Groups among the women. 9. To work for social justice for the women and to render help to socially, economically, physically or mentally disadvantaged women. 10. To work for the development of women's studies in the State. 11. To work to sensitize the Women's studies. 12. To extend and organize training facilities on games and sports, cultural activities, mass communication and information technology and to organize cleanliness, beautification, pollution and population control projects. 13. To extend and organize programmes on prevention and cure of communicable and non communicable diseases. 14. To strive for the growth and the development of the idea of healthy socio cultural relation in reference to secularism, fraternity, equality, socio-cultural amity, human rights and universal brotherhood. 15. To work for the communal harmony 16. To collect donations, subscriptions, etc. from the members and to accept gift, grant etc. for the attainment of the objects of the society without violating the Rules and Regulations of the society. To work as a non political and secular organization.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

62600

5.4.4 – Meetings/activities organized by Alumni Association :

? On 6th July, 2019 Annual General Meeting of Alumni Association was held. In



this meeting a decision has also been taken to appoint a gardener by Alumni Association for beautification of college campus. The gardener started work from 1st August 2019 in the campus. ? A Tree Plantation Programme within the college campus has been organized by the members on 6th July 2019. ? On 3rd October 2019, on eve of 150th Birth Anniversary of Mahatma Gandhi, a popular talk and quiz competition was held. ? New cloths were distributed to economically weaker section of the society on the eve of Durga Puja, on the month of October 2019. ? On 20th November 2019 some alumni members were participated in the 'Blood Donation Camp' organized by the NSS Unit, Women's college.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Women's College has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The Principal delegates all the academic and operational decisions based on policy to the various sub-committees to fulfill the vision and mission of the institute. The various sub-committees formulate common working procedures and entrust the implementation with the faculty members. Faculty members are given representation in various sub-committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. Women's college regularly encourages the students to join NCC. The Women's college NCC wing has been functional for more than 63 years. NCC programme officer is in charge of the NCC Wing. She is appointed from amongst the faculty members of the college. The NCC cadets are encouraged to participate in various extension activities of the college. The NSS activities are conducted by coordinator of NSS cell. Under its banner the college has a Red Ribbon Club which is run in collaboration with Tripura State AIDS control society. The College has a placement cell to assist the aspiring students in their career planning and higher studies. The student grievances redressal cell of the institute addresses the students' grievances and accordingly redresses the issues, if any. The Anti-ragging committee stands for monitoring ragging in the campus. It also stands for prevention and action against ragging cases. Students are empowered to play an active role as a coordinator of co-curricular and extra-curricular activities, social service group coordinator. To enhance the overall welfare of the students in general and academic interests in particular, a Students' Council is formed every year through election. Participative management The institute promotes a culture of participative management by involving the staff and students in various activities. Both students and faculties are allowed to express themselves and give their valuable suggestions to improve the performance of the Institute. The Principal, faculty members are involved in defining the policies and procedures, framing guidelines and rules regulations pertaining to admission, placement, discipline, grievance, counseling, training development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the institute. For the various programs to be conducted by the institute all the faculty members meet, discuss, share their opinion and plan for the event and form various sub-committees involving students and coordinate with others. Faculty members are also involved in deciding academic activities and examinations to be conducted by the college. At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends in technology during faculty meeting. Planning and Development sub-committee prepares the annual budget of the institute. Faculty members also write joint

research papers and share their knowledge. The Principal of the institution is responsible for academic, non-academic and overall administrative activities of the institution. The budget is earmarked for faculty members and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Admission of Students • Admission of student is done as per the norms set by Tripura University. • As this college is Govt. College, the admission criteria and declaration are made by department of Higher Education of Tripura. • The admission process is done in the college completely on the basis of merits of the students and as per guidelines of Department of Higher Education of Tripura.
Industry Interaction / Collaboration	? Research and Development • All the faculty members are encouraged and kept updated for applying in research grant projects. • Adequate infrastructural support such as library, laboratory and reprographic facilities are provided from the college authorities. • Institutional support is provided in the autonomy of the principal investigator. • Timely availability release of fund is facilitated. • Internet latest technological facilities are ensured for carrying out research work. • Constant encouragement is made for submitting MRP one has got MRP. • Teachers are sensitized to submit seminar proposals. • Science forum took active initiation for organizing popular lectures on various issues from different departments.
Human Resource Management	? Research and Development • All the faculty members are encouraged and kept updated for applying in research grant projects. • Adequate infrastructural support such as library, laboratory and reprographic facilities are provided from the college authorities. • Institutional support is provided in the autonomy of the principal investigator. • Timely availability release of fund is facilitated. • Internet latest technological facilities are ensured for carrying out research work. • Constant encouragement is made for submitting MRP one has got

MRP. • Teachers are sensitized to submit seminar proposals. • Science forum took active initiation for organizing popular lectures on various issues from different departments.

Library, ICT and Physical Infrastructure / Instrumentation

? Examination and Evaluation • Two sessional examinations and evaluations are conducted by the respective departments of the college and the end semester examinations and evaluation are conducted by Tripura University. • Teachers are judiciously engaged in conducting the examinations as well as evaluation of the papers both in the college and in the university respectively.

Research and Development

? Teaching and Learning: • The faculty members of each department assemble at the beginning of each academic session for allocation of term wise syllabus, assignments, tutorials etc. • Some departments of this college organise students' Seminar/ workshop on recent trends of researches. • Technology enabled teaching learning process through LCD projector and over head projector is used in most of the science department. • Field study, project work is carried out by the Social science and Science department prescribed by the University. • Deputation of students and faculty for workshop on conservation of water organized by CWCB (Central Water Commission Board).

Examination and Evaluation

? Teaching and Learning: • The faculty members of each department assemble at the beginning of each academic session for allocation of term wise syllabus, assignments, tutorials etc. • Some departments of this college organise students' Seminar/ workshop on recent trends of researches. • Technology enabled teaching learning process through LCD projector and over head projector is used in most of the science department. • Field study, project work is carried out by the Social science and Science department prescribed by the University. • Deputation of students and faculty for workshop on conservation of water organized by CWCB (Central Water Commission Board).

Teaching and Learning

The college tries its best to keep in touch with latest tools to function the

	<p>administration in a systematic way. The college has a partial Management Information System. The college website displays notices before admission, and reports of recent events, photos of various programmes organised in the college by the students and teachers. Most of the Accounts documentation is digitally maintained, student information likewise. The College is equipped with Biometric attendance for teaching and non-teaching staff.</p>
Curriculum Development	<p>? Curriculum Development: College follows the syllabus and curriculum of Tripura University. Hence there is no scope for internal curricular designing</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>There is a Planning and Development Committee with members from faculty to assist with the planning and execution of extension of the college, planning for infrastructure. The Committee discusses financial matters regarding grants received, needs of departments so as to plan and budget.</p>
Administration	<p>The college tries its best to keep in touch with latest tools to function the administration in a systematic way. The college has a partial Management Information System. The college website displays notices before admission, and reports of recent events, photos of various programmes organised in the college by the students and teachers. Most of the Accounts documentation is digitally maintained, student information likewise. The College is equipped with Biometric attendance for teaching and non-teaching staff.</p>
Finance and Accounts	<p>The college keeps the records of finance and accounts in computers for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the transparency in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in the auditing procedure.</p>

Student Admission and Support	The college has a separate admission committee which looks after the admission process of the college as per the norms of DHE. The College uses software for the admission purpose to timely publish the merit list of the applicants. Provisions of Help Desks are made to assist the applicants in filling up the admission forms and submitting the requisite fees.
Examination	Examination sub-committee looks after all the examination related matters of the college as per directives of Tripura University. The result of internal examinations conducted by the college is uploaded in the portal of Tripura University by the respective departments as guided. Students fill up examination form through online mode and submit the printed copy of the filled up form to the college along with requisite fees and documents. After verification, the academic committee of the college submits the form to Tripura University through online mode.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	nil	nil	nil	Nill
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One day Hands on training program on " Using Google Meet : an online Platform"	nil	30/06/2020	30/06/2020	20	Nill

2020	Two days workshop on "Cyber security in the field of ICT "	nil	21/01/2020	22/01/2020	15	Nil
2020	Training on OPAC of E-granthalaya 4.0	nil	12/03/2020	12/03/2020	32	2
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	2	11/09/2019	25/09/2019	15
Refresher course	4	11/02/2020	24/02/2020	15
Refresher course	1	01/09/2020	31/12/2020	60
Short term course	2	29/11/2019	19/12/2019	21
Short term course	1	11/03/2020	18/03/2020	7
Short term course	1	22/06/2020	27/06/2020	5
Short term course	15	21/01/2020	22/01/2020	15
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NA	NA	Scholarships are provided to students as per Govt. norms. There is a student's welfare sub-committee in the college.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college keeps the records of finance and accounts in computers for

transparent functioning of Finance and Accounts department of the college. Store and library verification is done at regular intervals. Departments maintain stock-registers of laboratory equipments and chemicals. Library registers of Departmental Library are maintained by the Head/In-charge of the departments. External audit as desired by Controller and Auditor General (CAG) is done at regular intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	IQAC
Administrative	No	nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

IQAC in collaboration with every department collects feedback from the parents of the students. Parents can share their opinion freely sharing their valuable feedback confidentially about the progress of their wards. This year IQAC has taken initiative for conducting online PARENT-TEACHER MEET through various departments to directly interact with the parents during COVID 19 pandemic.

6.5.3 – Development programmes for support staff (at least three)

- Health awareness programme
- Training on OPAC of E-granthalaya 4.0
- Training on PIRSA system (non-Govt)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Initiatives for development of College Hostel
- Initiatives for improvement in drinking water facility
- Initiatives for construction of Girls' Common Room and new College Canteen
- Initiatives for improvement sports facilities along with a multi gym

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Academic	22/06/2020	22/06/2020	26/06/2020	4000

	and administrative audit (AAA) by IQAC in the departments				
2020	Hands on training on "Paer and Jute Craft for the students by Oorja, IQAC	13/11/2019	13/11/2019	13/11/2019	13
2020	Hands on training on Fabric Painting and Appliqué designing for the students by Oorjaa, IQAC	12/11/2019	12/11/2019	12/11/2019	23
2020	Library automation	07/11/2019	07/11/2019	07/11/2019	4000
2020	Training Programme on OPAC of E-granthalaya 4.0	12/03/2020	12/03/2020	12/03/2020	34
2020	Health awareness program on Covid-19 organized by IQAC.	13/03/2020	13/03/2020	13/03/2020	100
2020	Participation in NIRF-India Rankings 2020	22/10/2019	22/10/2019	07/12/2019	3800
2020	Collection of online feedback from all stakeholders	06/06/2020	06/06/2020	26/06/2020	1650
2020	Webinar on Intellectual Property Rights	12/06/2020	12/06/2020	12/06/2020	100
2020	Online invited lectures and State level speech competition	29/06/2020	29/06/2020	30/06/2020	95





2020	8	6	01/07/2019	1	Mega Pollution Awareness Programme Importance of Pollution free environment Students-30, staff-01(CTO)	Importance of Pollution free environment	31
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	01/12/2020	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Online celebration of International Yoga Day Celebration	21/06/2020	21/06/2020	100
Webinar on "Value based Education" has been organized by Dept. of Education.	29/06/2020	29/06/2020	100
Webinar on "Importance of Human Values in Sanskrit literature" has been organized by Dept. of Sanskrit.	30/06/2020	30/06/2020	100
An awareness program on "Evolution of the Concept of Old Age Homes" organized by Dept of Education.	22/09/2019	22/12/2020	60

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation initiative: The college has following practices to conserve energy • Purchase equipment which follow environmental safety norms. • Motivated students to put the computer in sleepy mode when not in use. • Always turn off monitors. • Minimizing the paper work and wastages by doing limited printing • Use electronic method for the information / circulation/ notices etc. • The buildings of the campus are well ventilated and lighted and needs no artificial lighting. • One staff is instructed to visit the all classrooms and corridor and close the equipments like fan, tube, bulb, water cooler at the end of the classes. • 14 solar lights have been installed in the campus in the

campus in 2019-2020. Carbon sequestration: • About 200 different tree species has been planted, which are fixing considerable amount of CO<sub>2</sub> every year. • Survival rate of plants in the campus is more than 90. • Dead plants are replaced by new one by planting fresh seedling from state forest department. • More than 100 ornamental plants are there in the college. Hazardous waste management The faculties use very less corrosive chemicals for carrying out practical classes. Disposal to drains is done in dilute form and is kept in minimum practical. Chemicals are purchased in minimum quantity to save expiry and disposal. College has filed return on E-waste as per Solid waste management rule 2016. 14 quintal of waste were declared. Environmental consciousness: Programmes for environmental protection and sensitization among students and members of the faculty are organized in the form of extension lectures, etc. Important days concerned with the environment - World Earth Day, World Environment Day - are celebrated. The display boards in the academic buildings have been installed indicating important days related to the environment, awareness related messages and Laws/ Rules related with the environment. A webinar entitled "Forest Resources and Environmental Sustainability" was organised on the occasion of Vanmahotsav by NSS unit in collaboration with the ECO-CLUB of the college on 31.08.2020. One of the faculty members of the college acted as resource person and trained the In-charge of the ECO-CLUBS of the state on Biodiversity Conservation and Documentation. The Programme was organised by TSPCB, Agartala on 16.03.2020. One of the faculty members of the college acted as resource person and trained the candidates under Green Skill Development Programme on Pollution Monitors: Air Water Pollution for 1 month from 1st week of March 2020. The College hosted the "Awareness Programme on E-Waste management" in the Department of Environmental Science, in Collaboration with Ministry of Electronics and Information Technology, Government of India on 22.01.2020. The students of the Department of Environmental Science have prepared "Disaster Management Plan" in keeping mind to the Earthquake.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Online strategies to continue teaching-learning process and interaction with various stakeholders during the Corona pandemic.
2. Organizing seminars/webinars/workshops/awareness programs along with active participation of faculty members in FDP/workshops/webinars to update themselves and to continue the exchange of knowledge.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.womenscollege.nic.in/files/Best%20Practices%202019-2020.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Performance of the Institution in one Area Distinctive to its Vision, Priority and Thrust The Vision of the Institute focuses on four aspects essentially: Global Standards, quality and value-based Education, Interdisciplinary Research, and Personality Development of the students. The Institute has established its distinctive approach towards this comprehensive Vision. All the faculty members are encouraged and kept updated for applying in research grant projects. The students participate in the state and national level competition and the best ideas are rewarded. In last semester of the degree programme, the students are guided to work on innovative project ideas. In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all, Women's College has always given priority to the all-round

development of women to empower them. Accordingly, the institution stresses on outreach programmes and inculcates in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The NSS Unit of Women's College organizes regular outreach programmes for the student community. The institution also aims at imparting complete education to girl students possessing depth of knowledge not only in their respective disciplines but in all the kindred areas so that they can achieve relentless strength to cope up with the challenges of the society. Accordingly, the institution gives priority in organizing various educational and awareness programmes to make its students more laborious, self-reliant, skilled and enthusiastic to accomplish their task confidently and to face the challenges of the fast changing world gallantly.

Provide the weblink of the institution

<http://www.womenscollege.nic.in/pages/instdistinct.html>

### **8.Future Plans of Actions for Next Academic Year**

1. Academic and administrative audit (AAA) by IQAC in the departments 2. Initiative for conducting a workshop for the faculty members on online teaching tools and development of e-content. 3. Initiative to increase Students' participation in various activities 4. Initiative to strengthen alumni activities 5. Skill developmental activities among the students 6. Online webinars/workshops/awareness programmes 7. Collection of feedback from all stakeholders online 8. Participation in NIRF 9. Submission of Proposal for a workshop to NAAC.