YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	WOMEN'S COLLEGE, AGARTALA
• Name of the Head of the institution	SMT. MANIDIPA DEBBARMA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03812326020
• Mobile No:	9436122769
• Registered e-mail	womenscollege1965@gmail.com
• Alternate e-mail	NIL
• Address	B. K. Road
• City/Town	Agartala
• State/UT	Tripura
• Pin Code	799001
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**TRIPURA UNIVERSITY**
• Name of the IQAC Coordinator	**DR. K V GEETHA**
• Phone No.	**03812326020**
• Alternate phone No.	**8731097169**
• Mobile	**8731097169**
• IQAC e-mail address	**wc.iqac@gmail.com**
• Alternate e-mail address	**NIL**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.womenscollege.nic.in/aqar/aqar19-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.womenscollege.nic.in/calendar/ac20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**70.10**	**2004**	**04/02/2004**	**04/02/2009**
Cycle 2	**B**	**2.61**	**2016**	**19/02/2016**	**18/02/2021**

6.Date of Establishment of IQAC	**03/09/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Seminars, workshops, Training, awareness programmes * Conducted Green Audit * Taken initiatives to conduct Energy Audit * Conducted awareness program on inclusive education for specially challenged students and their parents * Conducted online workshop for faculty members on online teaching tools

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting webinars and workshops in various departments	**A webinar on "Biodiversity and Covid-19" organized by Department of Zoology 11.06.2020 A webinar on "Impact of Covid-19 on Indian Economy" is organized by Department of Economics on 13.06.2020 A webinar on "Methods of Online Examinations" organized by Department of Human Physiology 17.06.2020 A webinar on "Representation of Pandemic in Popular Culture" organized by Department of English on 26.06.2020**
Collection of feedback from all stakeholders online	**IQAC has collected online feedback from students regarding online classes, College infrastructure and department**

	wise feedback on teaching learning process. Online feedback is also collected from the other stake holders such as Teachers, Parents and Alumni. This has been carried out online.
Seminar cum workshop on IPR	IQAC has organized a webinar on Intellectual Property Rights on 12.06.2020 with Prof. Manabendra Dutta Chowdhury, Assam University, as speaker
Value based Programmes	Webinar on "Value based Education" has been organized by Dept. of Education on 29.06.2020. Webinar on "Importance of Human Values in Sanskrit literature" has been organized by Dept. of Sanskrit on 30.06.2020.
Functioning of Multi Gym in the campus	Multi Gym in the college campus is well functioning with active participation of students and teachers.
Online IQAC -Students Meet	IQAC has conducted Online IQAC -Students Meet with the students of all the departments in groups.
Library automation	The College library is automated by e-granthalaya cloud software on 7.11.2020. A training by Mr. Ramakrishna Bhattacharjee, Librarian, Ramthakur College, Agartala, was conducted on 12th March, 2020, to train the staff of Women's College in accessing the OPAC of E-granthalaya 4.0. A total of 34 teaching staff and Library staff participated in the training program. The training was held in the Computer Lab of department of IT.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	17/03/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	42

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	3391

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	762

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1131**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**66**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**59**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**37**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**NIL**
4.3 Total number of computers on campus for academic purposes	**59**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Women's College, affiliated to Tripura University (A Central

University) adheres to the guidelines framed by the parent university. An academic calendar is prepared as per the Tripura University academic schedule. Accordingly, Master routine is prepared by the academic committee and thereafter departmental routine is designed by each department to form action plans. Apart from regular classes, tutorial or extra classes are arranged as per the demand of the students. Teachers maintain their own teacher's diary for maintaining the day-to-day activities. Curriculum transaction is effectively done through lectures, power point presentations, supplying study materials, model questions, lecture videos which are uploaded in college website as well as youTube channels of respective teachers. Apart from these initiatives, interdisciplinary competitions, national and international seminars, workshops, training programmes are organized by the departments at regular intervals. Sessional tests are generally conducted in conformity with the academic calendar which varies a little this year due to corona pandemic. Students are also given the scope to flourish their creativity by publishing write ups through their departmental wall magazines. Different cells are working to make students self- dependent and intellectually competent. Feedbacks are collected from the students regularly and actions are also taken accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.womenscollege.nic.in/calendar/ac20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As Women's college envisions to effectively execute the teaching-learning procedure, an academic calendar is prepared as per the parent University's academic schedule. The institution adheres to the academic calendar in preparing the schedules of classes, different events as well as the conduct of Continuous Internal Evaluation. The present academic session faced several changes because of the pandemic situation. The odd semester (I, III, IV) online classes started from November, 2020 followed by their internal examination during February 2021. The end semester examination for 1st, 3rd and 5th semester commenced during March, 2021. The even semester classes started from June, 2021 and their internal examination started from August, 2021 followed by end

semester examination during September, 2021. Again, the odd semester classes started during October followed by their internal examination during December, 2021. Both online and offline mode of examination was followed this year.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.womenscollege.nic.in/calendar/ac20-21.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender, environment and professional ethics based courses are prescribed under the affiliated University as in compulsory

undergraduate courses like EVS in 3rd semester and Human Rights and Gender Studies, Disaster Management and Society and Technology which are offered as Soft Study course for 6th semester students. In EVS, students get to learn about ecology, natural resources, conservation, biodiversity, human population, social issues etc. Human Rights and Gender Studies covers the basic concepts of human rights, classification of rights, humanitarian law etc. In Gender Studies, students come to know about gender rights, legal rights of women etc. Society and Technology deals with the history of computers, theoretical perspectives of computing etc. Students having Philosophy study Indian ethics. Students having Sociology got to know the sex-gender distinction and their catalytic effect on social stratification. Students having Chemistry are having a topic 'Green Chemistry' which aims to reduce and reuse the byproducts and recycles the products after use. Students having Geography are taught the major global environmental issues like climate change and global warming, deforestation and loss of biodiversity etc. Students having Education and Sanskrit are also taught the human values as well as ethics pertaining to education.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

37

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File]
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.womenscollege.nic.in/iqac-sh/6.feedback-report-20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1588

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

615

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are identified as advanced and slow learners on the basis of the performances in class tests, group discussion and during

classroom interactions.

For slow learners and for the student who are in need of help with regards to the course content the following initiatives has been taken:

- Tutorial classes
- Extra classes for difficult topics.
- Providing additional course materials
- Conducting more number of class tests
- Organizing crash course by different departments for seven days on students demand
- Adopting special care during teaching
- Conducting Parents-Teachers meeting in case of low attendance and poor performances in class test.

For advanced learners, teachers suggest additional course materials such as books, journals and web links. All the teachers provide conceptual ideas on every unit of the UG syllabus thoroughly for their success in M. Sc entrance, JAM, National Level Exams, etc.

Students are given the opportunity to represent the college in inter-college competitions like quiz, debates, extempore speech, students' project etc. They are encouraged to attend seminars that are related to their courses and career guidance programs to help them in their future endeavor.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3391	66

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Most departments take up the following activities to enhance students learning experiences and make teaching-learning process more students centric.

- **Students' project- All the departments have students' project related to their relevant topics.**
- **Field Trips- The geography department goes for field trips to expose students to real-life situations and culture.**
- **Study Tour- Botany, Human Physiology, and Zoology departments go for study tours to visit important sites related to their course.**
- **Group Discussion- Group discussion helps in developing thinking skills, cooperation and independent study amongst the students.**
- **Laboratory Practices - Problem-solving methodologies are usually practiced for science subjects through lab work.**
- **Competitions - Students regularly take part in Inter College debates, quizzes, extempore speech, and different competitions on sports, etc.**
- **Extension Activities and Community Service- Students can enroll as members of the National Social Service (NSS)/ National Cadet Corps (NCC)/Students' Activity Cell (SAC)/ Placement Cell (PC), etc. This group of students actively extends support in the college activities and in community services through awareness programs, health camps, blood donation camps, and outreach activities.**
- **Intercollege Seminars and Workshops- Seminars help the students in enhancing presentation and communication skills and building up their confidence.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The world is facing a pandemic situation due to COVID 19. The education system is also affected by the economic condition. But ICT tools make the teaching-learning process easier. ICT has made teaching and learning more interactive and collaborative instead of the traditional chalk duster teaching method. ICT appears as a

'bridge' to break the distance and 'survive' the learning.

The college uses the following ICT enabled tools for the effective teaching-learning process during pandemic situations:

- Teaching through PowerPoint presentation, use of weblinks and resources for teaching and learning.
- Teaching through Google meet, Zoom, Google Classroom, Digital whiteboard, Skype, Youtube, Facebook, etc
- Project presentation by students on a virtual platform
- Departmental Seminars and popular talks using Streamyard platform and Youtube streaming.

The college supports the need of adopting innovative and creative teaching by providing the following facilities:

Laptops and Desktop Computers provided for science departments, three smart classrooms equipped with LCD projectors attached with screens for Arts departments. Internet connectivity (LAN and Wifi), Interactive Board is also available on the campus.

These innovative methods in teaching and learning have helped the teachers in classroom management. Weblinks and online resources provide students with updated information.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.womenscollege.nic.in/tlt.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

461

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a part of the internal assessment Internal Exam is conducted by the examination cell of the College as per the pattern set by the Tripura University. Assignments, class tests and students' presentation are conducted by the Departments. Heads of the Departments are given the responsibility of preparing and submitting the question papers within the schedule time. The examination cell prepares the exam schedule and display in the College Notice Board. The Cell assigns invigilation duties to all the teachers. The answer scripts of internal assessments are shown to the students as soon as the evaluation of answer script is completed. Moreover, Students failing to sit for internal tests having genuine reasons or getting poor marks are given a chance to complete the same within a fixed time.

For this session (2020-21), due to COVID 19 Pandemic, all departments completed the internal examination of even semester through online mode.

Assignments were assigned to students through WhatsApp, email, Google Form and Google Classroom by the teachers. Teachers were successfully worked hard on how to assigned students work as these will be considered as part of Continuous Internal Evaluation (CIE).

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college uses the following mechanism or steps to deal with examination related grievances ensuring that the whole process is

transparent, time bound and efficient:

The Examination committee of the college is conducting both internal and end semester examinations. The committee prepares and displays the exam schedule, the allotment of students roll number wise in different exam room/hall and list of invigilators in the College Notice Board and also share in all students-teachers Whatsapp groups. All teachers are assigned invigilation duties maintaining proper ratio in each examination hall for the smooth and fair conduct of the examination. In order to avoid any anomalies, all the HODs of various departments notify their students to verify their Internal exam answer script and marks before submitting the same to the University. The notice display in the notice board as well as share in the Whatsapp groups. Unfair means are strictly dealt by the Examination committee along with the Principal of the College as per the rules prescribed by the affiliated University. If any grievance related with internal examination occurs, college exam committee, academic committee along with Principal and TC solve them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The highest goal of Women's College, Agartala is to empower the girl students academically, physically and morally to meet the challenges of the 21st century. The college offers courses in Humanity and Science streams. The courses are currently designed by the Tripura University. On the basis of the syllabi prescribed by the University, all the Departments are asked to prepare the Programme Outcomes as well as the Course Outcomes for each paper. Programme Outcomes and Course Outcomes of Departments are also displayed in the college website. A teacher of each department helps the students to understand the opportunities which are facing after completion of their degrees during the mentoring and teaching in the classes.

Women's College feels that the biggest success of our programmes is reflected by the fact that a greater number of students are taking admissions for masters, B. Ed or other higher studies every year. The demand for higher studies among the students is also helping the

society enormously, since education facilitates them to shape their social identity, framing their understanding of themselves and their relationship with the other people.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.womenscollege.nic.in/po-co/po-co.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For measuring the attainment of Program Outcomes and Course Outcomes, the college uses the following methods:

Direct Method- Students attainment in POs and COs are measured on the basis of their performances in final examinations and continuous internal examinations.

Indirect Method-Attainment of outcomes is measured through the students' feedback on the course and the teachers based on the questionnaires prepared by the IQAC. Students' progression to higher education is also another parameter for the attainment of COs/POs. Continuous and comprehensive evaluation through class tests, tutorial classes, mentoring and value education, co-curricular activities, extension services, etc. are other forms of measuring the outcomes of the students not only in academics but in co-curricular activities which are well recognized by the College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://tripurauniv.ac.in/Page/Results

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1115

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.womenscollege.nic.in/annualreport/annualreport-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.womenscollege.nic.in/sss2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

45

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college seeks to bring out the best inborn human qualities of the students by sowing the seeds of social responsibility in them through various extension activities. By adopting a neighbouring village 'Indira Colony', NSS Unit of Women's College extends utmost services for the development of the villagers. Relief Services and other welfare activities are conducted in the adopted village time to time. NSS Unit of the college celebrated important days like Road Safety Day, Deworming Day, World Consumer Rights Day, International Women's Day, conducted programme on the Protection of Civil Rights Acts, participated in National Integration Camp and in many more activities. For outstanding contribution in society Women's College bagged the best NSS Program Officer Award in 2021. Not only NSS, but the NCC Cadets also participated in different training activities, parades, webinars, camps, awareness programmes, cleanliness drives, tree plantations etc. NCC cadets performed the duty of traffic control during the Durga Puja festival, participated in security duty during TPS/TCS exams and Armed Forces Flag Day at various locations of Agartala. Two girls bagged Best Cadet Award in 2020-21 and one girl was honoured with the CM award for her outstanding performance from 2019 to 2020.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/nss/nss20-21.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

246

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides adequate infrastructure and physical facilities for the Teaching-Learning process. The college ensures adequate availability and optimal utilization of physical infrastructure so as to create a conducive environment for teaching-learning activities. At the beginning of the academic year, the HODs of all departments place the requirements for their respective departments which is then placed before the development committee which takes decisions on the expenditure and purchase of requirements on the basis of priority and availability of funds. The academic committee analyses the requirements of classrooms, furniture, etc. for the academic year and prepares the timetable accordingly. Time to time requirements are submitted to the Directorate of Higher Education for allotment of funds for augmenting infrastructure in terms of classrooms, furniture, laboratory, library, etc., and RUSA fund also is utilized wherever feasible. The college also encourages the faculty to use innovative teaching-learning methods like the use of projectors, preparation of power-point presentations, etc. The faculty members are motivated to learn the use of online teaching-learning methods and their implementation among their students in order to enrich the learning process. We also have a well-equipped computer lab funded by RUSA which is used by the students for lab-based classes and faculty members utilize it for conducting workshops and for documentation works.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.womenscollege.nic.in/tlt.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilises its resources to provide an amicable environment to its students for cultural and sports activities essential for their holistic development and strong personality. A

playground of size 79 x 46 m is available for all sports related activities. Students participate in various types of competitions at intra-college, inter-college, University, State and National level. Celebration of Annual Sports Day, Yoga Day is a regular event of the college. A multi-gym of size 9 x 46 m equipped with tread mill, A. B. Gym, body massager, B. P. Machine, electronic cycle is an asset for the students and faculty members. An indoor sports and physical activities room of size 7.4 x 5.2 m is utilized by students for various indoor sports including yoga. A one-day yoga skill development program was also conducted by the Department of Physical Education for inculcating interest and awareness. Students are encouraged to participate in cultural activities which helps in inculcating team spirit, organizing ability, leadership quality etc. The Department of Music coordinates the various cultural activities and competitions conducted by the college from time to time. An auditorium with a capacity of 500 students inside the campus is used for organizing various extracurricular activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.womenscollege.nic.in/physical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.womenscollege.nic.in/tlt.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in

Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

• Name of ILMS software: "E-Granthalaya" Software in Cloud version-4 of National Informatics Centre, Government of India.

• Nature of automation (fully or partially): Partially (The software is fully automated ILMS , after completion of the data entry of all books we will start the online transaction for full automation process.

• Version: EG-4 in cloud or 4.0

• Year of Automation: 07.11.2019 (date of receipt of mail from NIC with User ID and Password).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://eg4.nic.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.13224

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As the college recognizes the importance of technology in education, it has implemented IT infrastructure in the college in the year 2010. College uses IT to provide a competitive advantage in its core areas of education. At present, the college has an internet of bandwidth of 10 MBPS on lease line from BSNL. Two seminar halls with

ICT facilities are available to students and teachers for teaching-learning activities. One classroom is equipped with Interactive board and LCD facilities. In addition to that, the college has procured high configuration PCs, printers, a digital podium with an inbuilt microphone system, speakers, etc. also for facilitating the teaching-learning process. A computer centre has been developed under the RUSA scheme with 34 computers with windows and Linux facilities. A computer browsing centre is established under the DST scheme with 14 computers which are mainly utilized by students of physical science for their curricular requirements. Near about 60 computers are distributed in various departments for academic purposes. The office staff also has been trained to use the IT facilities available in the college for documentation purposes. The faculty uses projectors to deliver lectures using PowerPoint presentations. Regular maintenance and repair are done for computers to keep them in working condition.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.womenscollege.nic.in/it.html

4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

678601

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policies and procedures for maintaining and utilizing all the physical, academic, and support facilities are decided by the Principal in consultation with the Conveners of concerned sub-committees.

Civil Maintenance: The Development Committee and the College Beautification Committee look after all the matters related to the maintenance of buildings, sewage systems, washrooms, gardens, and lawns in the college.

Maintenance of purified drinking water systems: It is cleaned and maintained by the respective suppliers as and when required.

Maintenance of Sanitary napkin vending machine: Its maintenance is done by the respective supplier.

Maintenance of Laboratory Equipment: It is done by the Head of the Department and the other faculty members in charge of the laboratories.

Maintenance of IT Infrastructure: It is done by the IT department.

Electrical Maintenance: It is done by the internal electric division of PWD.

Library Maintenance: It is done by the librarian along with supporting staff.

Maintenance of Sports Accessories: It is done by the Physical Education department.

Security: The College has security guards on both of the two entrances.

Maintenance of Hostel: It is done by the Hostel Superintendent along with the members of the Hostel sub-committee.

Stock registers are maintained for equipment of science, sports, IT, books, computers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.womenscollege.nic.in/policies-and-procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1847

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://www.womenscollege.nic.in/physical.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8060

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8060

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

300

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular, and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement.

1. College Development Committee (CDC)
2. Placement Cell
3. Internal Quality Assurance Cell (IQAC)
4. Student Activity Cell
5. Students' Union Council
6. Anti-ragging Committee
7. Committee against Sexual Harassment
8. Cultural committee
9. Sports Committee
10. Discipline Committee

Students representative for various sub-committees are traditionally nominated by the Students' Union Council and accordingly they perform with the supervision of teachers in the concerned committee. The contributions of the Students' Union Council in Academic Administration are as follows:

1. Coordination in day to day academic activities at their level

2. Coordination in communicating the information between students and Teaching faculty

3. Coordination in conducting special events like Freshers' Welcome Ceremony

Saraswati Puja, Celebration of National Youth Day (12th January), Kokborok Day (19th January), Statehood Day (21st January), Republic Day (26th January), Bhasha Diwas (21st February), National Science Day (28th February), Teachers' Day (5th September) and Independence Day (15th August) etc.

4. Coordination in organizing any Cultural events in College like Rabindra Nazrul Sukanta Jayanti, Birth Anniversary of Pandit Iswar Chandra Vidyasagar,

5. Coordination in organizing Sports & Games for the students

6. Coordination in arranging popular talks/seminars/workshops/conferences etc.

In addition to these activities inside the campus, students of this college are frequently participating in various fields like Debate competitions, Quiz competitions, Speech competitions, Essay writing competitions, Students Project Programme (TSCST), organized by State Govt. or other Higher Educational Institutes to express their skills. They often used to attend in various National level Seminars/Symposiums/Conferences/Workshops etc. if they find it useful as per the requirement of their curriculum. NSS Volunteers and NCC Cadets of this are always ready to perform any duties when assigned to them either by the Programme Officer/CTO or by the Head of Institution. Some of the NSS volunteers/NCC cadets in recent years also participated in the Parade on 26th January at State/National level. The activities of NSS is really praiseworthy and accordingly acknowledged by the State Government by awarding the NSS programme officer Smt. Rama Bhattacharjee as the best Programme Officer in the year 2021-22. 03 students from NSS i.e. Dipali Debnath, Ruma Paul, Tanushree Dey have been awarded as 'Best NSS Volunteer' in the year 2021-2022.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/files/student-representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year

`03`

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

`WCAA:`

`Women's College has a registered Alumni Association for building a strong bond between alumni and present students. The alumni give support to the students through interaction, guidance, and placement. The Alumni Association of the Institute is called WCAA i.e. Women's College Alumni Association. This was registered under the office of the Registrar of Societies under the Societies Registration Act of 1860, Govt. of Tripura with Registration No. 4431of 2004. The office headquarters of WCAA is in the premises of Women's College, Agartala. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged regularly.`

`Objectives of the Alumni association:`

- `To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.`
- `To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.`
- `To provide and disseminate information regarding their Alma Matter, its graduates, faculties, and students, to the alumni.`
- `To initiate and develop programs for the benefit of the alumni.`

- To assist and support the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and coordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Mater.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

Activities and Contributions:

1. WCAA used to visit an orphanage and used to give food packets to the orphans every year.
2. Alumni have donated funds/food packets to assist the Poor & distressed people during the outspread of COVID-19 in the year 2020.
3. Alumni organizes awareness program, felicitation program for distinguished personalities, who are the alumni of this college.
4. Alumni gave Guest lecturers to the institution to deliver popular talks/Lectures etc. on some contemporary issues.

No. of Meeting held in 2020-2021: 16

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to become an institution of excellence at the national level by preparing students who will be ready to take social, economic, and environmental challenges and become able citizens in shaping the nation as well as contributing to the world.

The mission of the college has always been the development of a complete woman. Being the only women's college in the entire state, the main goal and objective of our college are to achieve and maintain excellence in students' performance with respect to grades, discipline, placement, extra-curricular activities, and social work. Besides this our mission is also to 1) Provide value-based education. 2) Mould the character of the younger generation. 3) Have such a system of education that will facilitate the overall development of the personality of the students.4) To inculcate ethical and moral values in the students and encourage them to become integrated honest citizens capable of handling their careers and lives effectively.

Women's College aims at the development of each student and focuses on comprehensive and balanced education. The college strives to instill ethical and moral values in the students and encourages them to become disciplined, sincere, and responsible citizens which are being transmitted to them through effective governance.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/mission.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a Government Degree College, Women's College is fostered by the Directorate of Higher Education, Tripura for the management and administration along with rules and regulations, policies, decisions, etc. The principal, being the highest authority of the College supervises and co-ordinates the different aspects for the welfare and smooth functioning of the College. The principal is

assisted by the Teachers' Council (an annually elected body by all the teachers) which imparts an active role in the administrative and academic arena of the college. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This ensures transparency in policy execution. Regular meetings are held by the Principal of the College with the teaching and non-teaching staff where various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of their respective departments. The office administration of the College is headed by the DDO (Drawing and Disbursing Officer) who works in coordination with the office staff headed by the Head of Office. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. Participative decision-making ensures the total participation of all the people concerned.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/WC-ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Women's College focuses on different aspects which are:

1. To achieve global standards in education.

2. To impart quality and value-based education.

3. To encourage and facilitate Interdisciplinary Research.

4. To aim for the Personality Development of the students.

The college aims at ways and means to improve the quality of teaching and learning which will accelerate academic as well as co-curricular performance. As a result, the college has won the Best College Award from the State Government consecutively for two years i.e. 2019 and 2020. The college has received DBT Star College Scheme to impart life science and biotechnology education and training at the undergraduate level. All the faculty members are encouraged and

kept updated for applying for research grant projects. The students organize as well as participate in various state and national level competitions. Women's College has always given priority to the all-round development of women to empower them so the institution stresses outreach programs through NCC and NSS thereby inculcating in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The stakeholders are always motivated to introspect, benchmark, and propose innovative ideas which are very much necessary for the continuous growth of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.womenscollege.nic.in/strategic-plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Women's College, Agartala is under the Department of Higher Education, Government of Tripura. However, the Principal is the administrative head of Women's College, Agartala. The Principal along with the Teacher's Council and Office is involved in the academic conduct and administration implementation of the College. The principal ensures that regular day-to-day operations are properly conducted, through interactions and regular meetings with conveners of different sub-committees of Teacher's Council, teaching and non-teaching staff, Heads of Departments, etc. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities under the Teacher's Council conduct different activities that are aimed at enhancing the overall development of students. Administrative Committees like Examination, Academic, Purchase, Discipline, Sports, Admissions, Library, etc. work for the smooth conduct of all administrative activities of the college. In addition to these, a vibrant ALUMNI association helps in maintaining the bond between alumni and the college. The Students' Council helps in representing the opinion of the students in different important matters of the college.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/tc.html
Link to Organogram of the Institution webpage	https://www.womenscollege.nic.in/WCORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Women's College is a Government Degree College under the Directorate of Higher Education, Government of Tripura and offers the following welfare schemes for all its employees.

1. The Government has provided Group Insurance scheme and GPF to the Staff (Teaching and Non –Teaching) of the College. This helps the staff at

the times of need.

2. Maternity (180 days) and paternity (15 days) leave.

3. CCL (Child Care Leave) for eligible mothers for two children below the age of 18 years.

4. Medical allowance of Rs 500/- for non-gazetted employees and reimbursement of medical bill for gazette employees of the college maintaining codal formalities.

5. Casual leave of 12 days for the employees.

6. Medical leave for 20 days.

7. Earned leave of 15 days.

8. Pension benefits are provided to the employees after retirement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the teaching staff is done through CAS (Career Advancement Scheme) as per UGC Regulations. The CAS document reflects the details of refresher/orientation courses/ workshops/ seminars etc. organized or attended by the teaching staff yearly as each one of these carries marks which will be added up for promotion to the next grade. The teaching performance is also evaluated on the

basis of the involvement of the teacher in administrative activities of the college and shouldering of additional responsibilities in addition to the teaching-learning activities which are reflected in the teacher's diary. Due weightage is given for innovation done by teachers in the teaching-learning activities, community work, etc. A committee headed by the Principal, subject expert, and senior faculty member grades the teacher on the overall report submitted by the teacher and approved by concerned HOD and recommends to higher authorities for further necessary action.

For non-teaching faculty, the appointment is made through the Government of Tripura, and after joining the department as per service rules, they are given promotions as and when the Departmental Promotion Committee (DPC) recommends.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Women's College, Agartala under the Directorate of Higher Education, Government of Tripura. The college undergoes an external audit conducted by the Department of Higher Education and AG office. They verify and confirm all finance-related documents. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to the college for clarification. All the process in the college is strictly monitored by the Principal and DDO. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is under the Government of Tripura, so the funds to be utilized are primarily allotted through the Department of Higher Education, Government of Tripura. Funds to be allotted for the institution go through the exercise of forming an annual budget as per requirement. The same is being discussed with the chief Accounts Officer / Financial Advisor for the allotment of funds under different heads under the Finance Department. The optimum end-use of the funds is made as per the rules and regulations and is subjected to audit by the government. The college also utilizes funds received from RUSA for the various developmental activities like infrastructure development, maintenance, and purchase of assets. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students which go under the head development fund. These funds are grouped under the heading non-governmental fund. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end-use of these funds college development and purchasing committees are formed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies are initiated by the Internal Quality Assurance Cell (IQAC) of Women's College, Agartala which is as follows:

1. All the faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars, and conferences related to the teaching-learning process and research and are encouraged to use audio-visual teaching aids, charts, models, etc. for effective teaching-learning processes.

2. The college also provides a platform for the students to participate

in Intra- College and Inter-College level debates, competitions, seminars, etc. Student Activity Cell of IQAC helps in setting up a connection between the students and the college and ensures their participation in all the activities of the college.

3. With the initiative of IQAC, "OORJA"(A Skill club) is set up which acts as a wing of the college to create opportunities, space, and scope for the development of the talents of our students. The convenor along with other active members of the club plan for various activities from time to time to enhance the different skills of students as a continuous effort. Oorja arranges hands-on training, workshops, or similar activities involving internal or external resource persons.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/iqac-activities.html
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structure,

and methodologies of operations and learning outcomes at periodic intervals and tries to include the recommendations by the NAAC peer team during their visit. Some of the activities of IQAC in this regard are:

1. Feedback from parents, alumni, students regarding infrastructure, faculty, teaching-learning process, and evaluation: The feedback significantly shows the actual quality of the teaching-learning process, the shortcomings of the infrastructure. The whole process of feedback is being operated through IQAC.

2. Teacher's Diary: With the initiative of IQAC all teachers have started

maintaining Teacher's Diary to record their daily class activities and

syllabus completion. The syllabus distribution, awareness among students and faculties regarding the POs and COs of each course are initiated by IQAC.

3. The strengthening of the ALUMNI association is always a priority for IQAC and its activities are improving day by day with the initiatives taken by the able members

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/iqac.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.womenscollege.nic.in/annualreport/annualreport-2021.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's College has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of race, caste, colour, creed, language, religion or political or other opinions, national or social origin, property, birth, or other states. In this regard, Women's College has been consistently organizing seminars and workshops on gender discrimination awareness and women's security.

- **It has been spearheading gender-related reforms for the students of the college by encouraging them to think independently and adopt fresh perspectives vis-à-vis their gender role and expectations.**
- **A functional Prevention of Sexual Harassment Cell is in place to address sexual-harassment related problems faced by students.**
- **Other Grievance Redressal mechanisms for the safety of our students such as Grievance Redressal Cell, Anti-Ragging Cell, and Discipline Sub-committee are also there.**
- **Awareness campaigns on women's safety and Gender sensitivity through street play rallies and camps by NSS and NCC students volunteers.**
- **Women's College has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission.**
- **Department of Sociology organized online invited lectures on "Gender Equity" on 29-04-2020.**

File Description	Documents
Annual gender sensitization action plan	https://www.womenscollege.nic.in/gender.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.womenscollege.nic.in/facilitiesforwomen.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management: The college campus is always kept clean. Students, as well as teachers of this college, are very much aware of the cleanliness of the college campus. The authority has provided a good number of dustbins, which are being used by the students and teachers to throw the waste materials. Inside the college premises, there are banners like "KEEP THE CAMPUS CLEAN", "USE ME (in dustbin)".**
- **Liquid Waste Management: Usually College does not produce any liquid waste except experimental discard from the Chemistry laboratory. A pit has been constructed adjacent to the science building for the disposal of chemical and other wastes.**
- **Bio-Medical Waste Management: College does not produce any bio-medical waste.**
- **E-Waste Management- In general, periodically we collect the statistics of e-waste from different Departments, cells, and Sections. After that, the E-wastes are kept in the storeroom to be disposed of by the appropriate authority.**
- **Waste Recycling system: We have also planned for "RAINWATER**

HARVESTING" using the fund of RUSA 1.0 through which rainwater may be collected and re-used for washroom and all other purposes other than drinking.

- Hazardous chemicals and radioactive waste management : A pit has been constructed adjacent to the science building for the disposal of chemical and other wastes

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.womenscollege.nic.in/geotag.html
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- A 3 Days International Webinar was organized by the Department of English on the topic 'Neither East or West: Vistas of |Postcolonial Discourses' from 7th to 9th August 2020 via Stream yard and youTube live stream
- On Day 1, Prof Raj Kumar enlightened the audience on the topic 'Postcolonialism and Dalit Literature' and Dr. Etienne Rassendren put insight on the very interesting and recent topic 'Critical Regionalism'.
- On Day 2, Prof Mashrur Shahid Hossain delivered a very interesting lecture on 'Both East and West and Also: How One Imperialising Category Conceals Another' and Dr. Rita Banerjee enlightened the virtual gathering with the topic 'Postcolonialism, Subalternity, and Mahasweta Devi's Fictions'. The Q/A session with Prof Clooney was focused on the topic 'Bridging the Gap Between East and West in the Postmodern World' which was moderated by Dr. Somali Saha.
- Day 3 was important for the interesting and valuable lectures of Dr. Pallabi Gupta on 'Francis Hodson Burnett: The Postcolonial Orphan', Dr. Sujatha Menon on 'Women as Subaltern: A Peek into The Mythopoeic Narrative' and Dr. Debjani Sengupta on 'Partition's Borders: Memory and Labour in Short Fictions from Assam and Tripura'.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Department of Political Science, Women's College, Agartala organized a one-day international webinar on "Human Rights And Student's Life In The Time of COVID – 19 Pandemic" on27th July 2020.
- A webinar on 'Mahatma: Adarshe, Manane o Karme' was organized by the Department of History on 2nd October 2020 through Google meet to celebrate Gandhi Jayanti.
- Department of Sanskrit organized a webinar on theImportance of Human Values in Sanskrit Literature on 30th June 2020 through Google meet.
- Department of Sociology of Women's College organized "Online State Level Inter-College Speech Competition on Gender Equity" on 30th June 2020. 17 (seventeen) participants from various colleges in Tripura took part in the competition.
- Department of Sociology of Women's College organized "Online Lectures on Gender Equity" on 30th June 2020.
- Department of Philosophy, Women's College, Agartala organized a one-day webinar on 'Relevance of the philosophy of Vivekananda in the present pandemic situation'.
- Department of Education, Women's College, Agartala along with some students paid a visit to a slum area (Hrishi Colony, Bhati Abhoynagar, Agartala) on 29th November2021 to make the students aware ofthe present condition of our community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts   D. Any 1 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

*National Sports Day 2021 was celebrated with solemnity by the Department of Physical Education in collaboration with NCC & NSS wings of Women's College, Agartala, Tripura on 29th August 2021 from 10 am onwards to commemorate the birth anniversary of the legendary Hockey player and Olympian, Major Dhyan Chand. A virtual event was organized in an online mode using Google Meet in which all the faculty and students took part. The event also marked the presence of a renowned academician, Mrs. Meenakshi Saini, TGT, Physical Education, Kendriya Vidyalaya, Panisagar who was the resource person of the Webinar. She spoke at length about several issues like the benefits of sports participation, empowerment of women through sports, creating role models for women in sports, the role of media, and social media.

*Department of Political Science along with 30 students participated in a One Day Seminar on Constitution Day on 26th November, 2021at Rabindra Satabarshiki Bhavan. One of the students of the department received a prize by answering quiz questions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

AQAR-2020-2021 BEST PRACTICES

Title of the Practice

1. Online strategies to continue the teaching-learning process and interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura.

2. Organizing seminars/webinars/workshops/awareness programs along with active participation of faculty members in FDP/workshops/webinars to update themselves and to continue the exchange of knowledge.

Practice 1:

Title of the Practice:

Online strategies to continue the teaching-learning process and interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura.

Objectives of the Practice: The entire education process came to a standstill not only in India but across the globe during the lockdown period due to the outbreak of the Coronavirus (COVID-19) pandemic. Women's College, Agartala was not an exception which continued to devise strategies to implement online teaching-learning

using the available resources so as to keep in touch with the students and to continue the teaching-learning practice. The virtual platforms became an effective measure to carry out interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura. Context: COVID-19 which is a highly infectious disease caused by SARS-CoV-2 led to lockdown which forced a complete shutdown of educational institutions in the state for a few months. So it became a bare necessity to adopt a virtual modeof interaction. However, after the lockdown period, following guidelines issued by the Government of Tripura from time to time classes and various other programs were conducted in a staggered manner. Blended mode of classes was conducted for various semesters. The Practice: i) All the faculty members were either self-trained through video tutorials or trained by a hands-on workshop conducted by IQAC itself so as to take up the online teaching-learning process using various virtual platforms in an effective way. ii) Initially, existing Whatsapp groups were used as the platform to bring all the students under one umbrella. Later on, other virtual platforms such as ZOOM, Cisco Webex, Google Meet, Skype, Upgrad were adopted to continue the interactive teaching-learning process from time to time. etc. iii) Webinars, seminars, debates, and speech competitions were organized successfully both in online and offline mode. iv) Students participated in the poster competition, essay competition, etc. in the online as well as offline mode. v) IQAC has collected feedback from all the stakeholders (students, teachers, alumni, parents) through an online mode. vi) IQAC-student meet was also conducted in the virtual platform and offline mode. vii) Parent-Teacher meeting has also been conducted in the online mode.

Evidence of Success: i) The Feedback analysis collected from the students by IQAC reflected that the students were quite satisfied with the online classes. ii) College administration conducted all the meetings with the Teachers' Council and other internal committees in online mode during the lockdown period and thereafter offline meetings were conducted maintaining the official guidelines of Covid-19. iii) IQAC has conducted meetings with the core committee members, alumni association, faculty members as and when required during the pandemic period in virtual platform to continue all IQAC activities during the lockdown period and thereafter offline meetings were conducted maintaining the official guidelines of Covid-19.

Problems encountered and resources required: i) Constraint of funds required for organizing events ii) Need for a robust, high-speed

internet was felt for smooth conduct of webinars

Practice 2: Title of the practice:

Organizing seminars/webinars/workshops/awareness programs along with active participation of faculty members in online FDP/workshops/webinars to update themselves and to continue the exchange of knowledge. Objectives of the Practice: i) To meet renowned experts from around the world and listen to their ongoing research activities and findings. ii) To interact with experts from different fields and expand our knowledge on different subjects.

Context: Women's College is always involved in hosting and organizing seminars, workshops, etc. to foster a research environment in the college and also to enhance the knowledge of faculties in their respective field of research which will definitely contribute to the dissemination of the updated knowledge to the student community. Even the Corona pandemic did not deter us from continuing with our regular practice of conducting seminars and workshops although we had to switch over to webinars and workshops using online platforms. However, after the lockdown period, following guidelines issued by the Government of Tripura from time to time, a few seminars and other programs were conducted in offline mode also. The Practice: i) Faculty members used to take the active initiative to organize various seminars/webinars/workshops. ii) Faculties of different departments attended refresher courses/FDPs/workshops/webinars to get updated themselves. iii) During Corona pandemic virtual platforms were used to conduct webinars. Evidence of success:

i) Department of Political Science, Women's College, Agartala organized a one-day international webinar on "Human Rights And Student's Life In The Time of COVID – 19 Pandemic" on 27th July 2020. Dr. Chandrika Basu Majumder, Professor, Department of Political Science, Dean of Arts and Commerce, Tripura University, Suryamaninagar, and Mr. Shahed Kayes, Poet and eminent Human Rights Activist from Dhaka, Bangladesh were the resource persons of the said webinar.

ii) Department of Botany organized the National Webinar in collaboration with IQAC on "Recent advances in Biological Sciences" on 29 July 2020 through Google meet and YouTube and Facebook live stream. Prof. Partha Pratim Baruah, Prof. & Former Head, Department of Botany, Gauhati University, Prof. Madan Gopal Tiwari, Prof. & Former Head, Department of Botany, Deoghar College,Prof. Kashinath Bhattacharya, Prof. & Former Head, Department of Botany, Visva-

Bharati University were the resource persons of the said webinar.

iii) A 3 Days International Webinar was organized by the Department of English on the topic 'Neither East or West: Vistas of |Postcolonial Discourses' from 7th to 9th August 2020 via Stream yard and YouTube live stream. Eminent resource persons like Prof. Francis Xavier Clooney, Parkman Professor of Divinity and Prof of Comparative Theology from Harvard University, USA, Dr. Rita Banerjee, Former Associate Professor, Centre for English Studies, JNU, New Delhi, Dr. Debjani Sengupta. Associate Professor, Indraprastha College for Women, University of Delhi, Prof. Raj Kumar, Head of English Department, University of Delhi, Prof. Mashrur Shahid Hossain, Jahangirnagar University, Dhaka, Bangladesh, Dr. Etienne Rassendren, Associate Professor, St. Joseph's College, Bangalore, Dr. Sujatha Menon, Language teacher and trainer from Jazan University, Saudi Arabia and Dr. Pallabi Gupta, Lecturer in English, University of Illinois- Urbana Champaign, USA delivered their scholarly talks. The Question/Answer Session with Prof. Francis Clooney was the main attraction of the webinar

iv) One National e-Conference on Researches in Science & Technology (NCRST-2020) was organized during 11th – 13th September 2020 to create a scientific platform for young researchers, students (both UG & PG levels), and academicians of this region. This conference was jointly organized by the Department of Physics, Women's College, Agartala, and the Department of Physics, Govt. Degree College, Dharmanagar. Professor A. K. Srinivasan, Department of Physics, Indian Institute of Technology, Guwahati, Dr. Biman J. Medhi, Associate Professor, Department of Physics, Gauhati University, Assam, and Dr. Sudhan Debnath, Associate, Professor, Department of Chemistry, M. B. B. College, Agartala, Professor Sanjay Kumar, Department of Physics, Banaras Hindu University and Professor Pabitra Nath, Department of Physics, Tezpur

University. Thereafter Dr. Sujit Tewari, Assistant Professor, Department of Physics, Karimganj College & Dr. Banti Ganguly, Assistant Professor, Department of Chemistry, BBM, Professor Santanu Ghosh, Department of Physics, Indian Institute of Technology, Delhi, Dr. Arup Ratan Pal, Associate Professor, Institute of Advanced Study in Science & Technology (IASST), Guwahati, & Dr. Subha Gaurab Roy, Assistant Professor, Department of Physics, S. S. College, Professor Debajyoti Bhattacharjee, Department of Physics, Tripura University, Dr. Kalipada Adhikari, Associate Professor, Department of Physics, Ramthakur College & Dr. Bijan Deb, Assistant Professor, Department of Physics, Ramakrishna Mahavidyalaya, Kailashahar also delivered their invited talks in that session.

v) The Internal Quality Assurance Cell of Women's College, understanding the need to upgrade and embrace the situation, took the noble initiative to organized a workshop on "Online Teaching Tools and Development of e-Content" from 15/09/2020 to 21/09/2020. The resource persons were 1. Dr. Soma Banik, Assistant Professor, Deptt. Of Physics, Women's College, also the coordinator of the Workshop, 2. Dr. K.V Geetha, Assistant Professor, Department of Zoology, Women's College and 3. Mrs. Pusparwng Hrangkhawl, Assistant Professor, Department of IT, Women's College.

vi) One-day national Webinar on 'National Education Policy 2020 –The Way Forward' was organized by Women's College, Agartala, Tripura on 18th September 2020. In this national webinar, we were privileged to have amongst us Dr. S. Muralidhar, Professor and Head of the Department of Commerce and Management, Government First Grade College, Kolar, Karnataka, Dr. Ashok Thorat, Founder- Director of Institute of Advanced Studies in English, Pune, Maharashtra who is a member of MHRD Working group, Dr. Chetan Singai, Deputy Director, Ramaiah Public Policy Center (RPPC), Bengaluru as well as Associate Professor, Ramaiah University of Applied Sciences, Bengaluru, Smt. Swapna Shome, Principal, Bhavan's Tripura Vidyamandir, Agartala,Tripura.

vii) A webinar on 'Mahatma: Adarshe, Manane o Karme' was organized by the Department of History on 2nd October 2020

viii) Department of Bengali of Women's College organized Two daysInternational webinaron 3/10/2020 & 4/10/2020 on the topic-Bangla Kotha Sahitya: Jonojibone Dusomoyer Peshon O Uttoron. Sri Amar Mitro (writer), Dr. Mustak Ahmed (Assistant Professor, Presidency University), Dr. Soumitra Sekhar Dey (Professor, Dhaka University), Dr. Amitav Chakraborty (Associate Professor, Delhi University.) were the resource persons.

ix) A One Day National Level Interactive Session on Career Guidance was organized on 24th November 2020 by Students' Placement Cell and Students' Activity cell, IQAC, Women's College. Dr. Sairam, S, Assistant Professor of Commerce, GFGC, Vemagal, Karnataka spoke on the topic "Way Ahead to Success" while Ms. Krishna Poddar, Technology Lead, Infosys, New Delhi groomed the students on the topic 'Branding Yourself'. Mr. Litan Bhowmik, another motivational speaker, oriented the students on the topic 'Personal Development is the Foundation of all Success'.

x) The Department of Economics, Women's College, Agartala organized a departmental webinar in online mode on the topic of "Lecture

Series on Life and Contributions of Renowned economists" on 26th November 2020. The student speakers were: Miss Debasree Banik, Miss Joya Tripura, Miss Prerana Bhattacharjee, Miss Priyanka Das, and Miss Youkta Saha.

xi) Department of Political Science, Women's College celebrated the 6th Constitution Day, 2020 on 26th November 2020. As a part of this, quiz and speech competitions were conducted amongst students.

xii) The Department of IT of Women's College, understanding the impact of such one Software i.e Linux set out to organize a workshop of 5 days on Linux Fundamentals. The resources persons were: 1. Dr. Anish Kumar Saha, Assistant Professor, NIT, Silchar, 2. Mr. Anupam Jamatia, Assistant Professor, NIT, Agartala, 3. Dr. Dhiman Saha, Assistant Professor, IIT, Bhilai, 4. Mr. Suman Deb, Assistant Professor, NIT, Agartala and Dr. Somen Debnath, Assistant Professor, Mizoram University.

xiii) Department of English organized an Online Invited Lecture Series on 2nd and 7th March 2021 through Google meet on the topic 'Introduction to Linguistics'. Dr. L. G. Patil, Rtd. Associate Professor from Bhor, Pune enlightened the students and cleared all the confusion of the students on the said topic.

xiv) On the great occasion of Tagore's birthday an online cultural program was organized by the Department of Bengali on 12th May 2021 which was presided by the respected Principal of Women's College, Smt. Manidipa Debbarma. Students and teachers of various departments participated in that occasion with great enthusiasm. The program was very lively and spontaneous with the performances of students as well as teachers in recitations, singing as well as deliberations of speeches.

xv) The 7th International Day of Yoga was celebrated by the Department of Physical Education in collaboration with NCC and NSS units of the college in a befitting manner in which all the members of the faculty, students, and outside participants took part. The webinar was entitled "Role of Yoga in a Healthy Lifestyle: a traditional approach of Yoga and Yoga therapy". Ms. Payel Das, Asst. Professor, LNIPE, Gwalior elated all of us by her simplistic yet scholarly and enriching presentation on the concerned topic.

xvi) An Awareness Programme on Covid 19 was organized by the Department of History on the topic 'Role of Women in Fight Against Covid 19' on 23rd June 2021. Dr. Kanak Choudhury, Medical Officer, Dept. of Medicine, AGMC & GBP Hospital was the resource person and

the Principal of Women's College was the President of the said program.

xvii) A National Webinar on 'Personality Development and Career Building' was organized jointly by Students' Activity Cell, IQAC, and Students' Placement Cell, Women's College on 28th June 2021 through Google meet and YouTube live stream. Mr. Abhijit Bhattacharjee, Principal and Founder of School of Science, Agartala, Tripura delivered a talk on 'Competitive Exams- Let's Shake the Fear and Embrace Our Career' and Dr. Lt. Indrani M.R. Assistant Professor of English, SBRR Mahajana First Grade College, Mysuru, Karnataka delivered an eloquent talk on 'Cutting Through the Clutters of Confusions'. The program was also virtually graced by Dr. G. A. Ghanshyam, Professor of English, OSD, Directorate of Higher Education, Raipur, Chattisgarh.

xviii) In pursuance of DHE's order regarding conducting Essay Writing Competition in connection with the celebration of India's 75th Independence Day, Debate and Literary Sub-committee organized an essay writing competition on Mahatma Gandhi through online mode in the month of June 2021. The name of the panelists was sent to DHE in due time.

xvii) A large number of faculty members of the college have actively participated in refresher courses/workshops/webinars in the academic year 2020-21. During the pandemic period also active participation of the faculty members in the webinars at the national and international levels was observed.

Problems encountered and resources required:

i) Constraint of funds required for organizing events ii) Need for a robust, high-speed internet was felt for the smooth conduct of webinars.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the Institute focuses on four aspects essentially: Global Standards, quality and value-based Education, Interdisciplinary Research, and Personality Development of the students. The Institute has established its distinctive approach to this comprehensive Vision. All the faculty members are encouraged and kept updated for applying for research grant projects. In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all, Women's College has always given priority to the all-rounddevelopment of women to empower them. Accordingly, the institution stresses outreach programs and inculcates in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The NSS Unit of Women's College organizes regular outreach programs for the student community. The institution also aims at imparting complete education to girl students possessing a depth of knowledge not only in their respective disciplines but in all the kindred areas so that they can achieve relentless strength to cope with the challenges of society. Accordingly, the institution gives priority to organizing various educational and awareness programs to make its students self-reliant and skilled to accomplish their tasks confidently and face the challenges of the world gallantly.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Women's College, affiliated to Tripura University (A Central University) adheres to the guidelines framed by the parent university. An academic calendar is prepared as per the Tripura University academic schedule. Accordingly, Master routine is prepared by the academic committee and thereafter departmental routine is designed by each department to form action plans. Apart from regular classes, tutorial or extra classes are arranged as per the demand of the students. Teachers maintain their own teacher's diary for maintaining the day-to-day activities. Curriculum transaction is effectively done through lectures, power point presentations, supplying study materials, model questions, lecture videos which are uploaded in college website as well as youTube channels of respective teachers. Apart from these initiatives, interdisciplinary competitions, national and international seminars, workshops, training programmes are organized by the departments at regular intervals. Sessional tests are generally conducted in conformity with the academic calendar which varies a little this year due to corona pandemic. Students are also given the scope to flourish their creativity by publishing write ups through their departmental wall magazines. Different cells are working to make students self- dependent and intellectually competent. Feedbacks are collected from the students regularly and actions are also taken accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.womenscollege.nic.in/calendar/ac20-21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As Women's college envisions to effectively execute the teaching-learning procedure, an academic calendar is prepared as per the parent University's academic schedule. The institution adheres to

the academic calendar in preparing the schedules of classes, different events as well as the conduct of Continuous Internal Evaluation. The present academic session faced several changes because of the pandemic situation. The odd semester (I, III, IV) online classes started from November, 2020 followed by their internal examination during February 2021. The end semester examination for 1st, 3rd and 5th semester commenced during March, 2021. The even semester classes started from June, 2021 and their internal examination started from August, 2021 followed by end semester examination during September, 2021. Again, the odd semester classes started during October followed by their internal examination during December, 2021. Both online and offline mode of examination was followed this year.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.womenscollege.nic.in/calendar/ac20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender, environment and professional ethics based courses are prescribed under the affiliated University as in compulsory undergraduate courses like EVS in 3rd semester and Human Rights and Gender Studies, Disaster Management and Society and Technology which are offered as Soft Study course for 6th semester students. In EVS, students get to learn about ecology, natural resources, conservation, biodiversity, human population, social issues etc. Human Rights and Gender Studies covers the basic concepts of human rights, classification of rights, humanitarian law etc. In Gender Studies, students come to know about gender rights, legal rights of women etc. Society and Technology deals with the history of computers, theoretical perspectives of computing etc. Students having Philosophy study Indian ethics. Students having Sociology got to know the sex-gender distinction and their catalytic effect on social stratification. Students having Chemistry are having a topic 'Green Chemistry' which aims to reduce and reuse the byproducts and recycles the products after use. Students having Geography are taught the major global environmental issues like climate change and global warming, deforestation and loss of biodiversity etc. Students having Education and Sanskrit are also taught the human values as well as ethics pertaining to education.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

42

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

37

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.womenscollege.nic.in/iqac-sh/6.feedback-report-20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1588

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

615

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are identified as advanced and slow learners on the basis of the performances in class tests, group discussion and during classroom interactions.

For slow learners and for the student who are in need of help with regards to the course content the following initiatives has been taken:

- Tutorial classes
- Extra classes for difficult topics.
- Providing additional course materials
- Conducting more number of class tests
- Organizing crash course by different departments for seven days on students demand
- Adopting special care during teaching
- Conducting Parents-Teachers meeting in case of low attendance and poor performances in class test.

For advanced learners, teachers suggest additional course materials such as books, journals and web links. All the teachers provide conceptual ideas on every unit of the UG syllabus thoroughly for their success in M. Sc entrance, JAM, National Level Exams, etc.

Students are given the opportunity to represent the college in inter-college competitions like quiz, debates, extempore speech, students' project etc. They are encouraged to attend seminars that are related to their courses and career guidance programs to help them in their future endeavor.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3391	**66**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Most departments take up the following activities to enhance students learning experiences and make teaching-learning process more students centric.

- **Students' project- All the departments have students' project related to their relevant topics.**
- **Field Trips- The geography department goes for field trips to expose students to real-life situations and culture.**
- **Study Tour- Botany, Human Physiology, and Zoology departments go for study tours to visit important sites related to their course.**
- **Group Discussion- Group discussion helps in developing thinking skills, cooperation and independent study amongst the students.**
- **Laboratory Practices - Problem-solving methodologies are usually practiced for science subjects through lab work.**
- **Competitions - Students regularly take part in Inter College debates, quizzes, extempore speech, and different competitions on sports, etc.**
- **Extension Activities and Community Service- Students can enroll as members of the National Social Service (NSS)/ National Cadet Corps (NCC)/Students' Activity Cell (SAC)/ Placement Cell (PC), etc. This group of students actively extends support in the college activities and in community services through awareness programs, health camps, blood**

donation camps, and outreach activities.

- Intercollege Seminars and Workshops- Seminars help the students in enhancing presentation and communication skills and building up their confidence.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The world is facing a pandemic situation due to COVID 19. The education system is also affected by the economic condition. But ICT tools make the teaching-learning process easier. ICT has made teaching and learning more interactive and collaborative instead of the traditional chalk duster teaching method. ICT appears as a 'bridge' to break the distance and 'survive' the learning.

The college uses the following ICT enabled tools for the effective teaching-learning process during pandemic situations:

- Teaching through PowerPoint presentation, use of weblinks and resources for teaching and learning.
- Teaching through Google meet, Zoom, Google Classroom, Digital whiteboard, Skype, Youtube, Facebook, etc
- Project presentation by students on a virtual platform
- Departmental Seminars and popular talks using Streamyard platform and Youtube streaming.

The college supports the need of adopting innovative and creative teaching by providing the following facilities:

Laptops and Desktop Computers provided for science departments, three smart classrooms equipped with LCD projectors attached with screens for Arts departments. Internet connectivity (LAN and Wifi), Interactive Board is also available on the campus.

These innovative methods in teaching and learning have helped the teachers in classroom management. Weblinks and online resources provide students with updated information.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.womenscollege.nic.in/tlt.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

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28

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

461

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a part of the internal assessment Internal Exam is conducted by the examination cell of the College as per the pattern set by the Tripura University. Assignments, class tests and students' presentation are conducted by the Departments. Heads of the Departments are given the responsibility of preparing and submitting the question papers within the schedule time. The examination cell prepares the exam schedule and display in the College Notice Board. The Cell assigns invigilation duties to all the teachers. The answer scripts of internal assessments are shown to the students as soon as the evaluation of answer script is completed. Moreover, Students failing to sit for internal tests having genuine reasons or getting poor marks are given a chance to complete the same within a fixed time.

For this session (2020-21), due to COVID 19 Pandemic, all departments completed the internal examination of even semester

through online mode.

Assignments were assigned to students through WhatsApp, email, Google Form and Google Classroom by the teachers. Teachers were successfully worked hard on how to assigned students work as these will be considered as part of Continuous Internal Evaluation (CIE).

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college uses the following mechanism or steps to deal with examination related grievances ensuring that the whole process is transparent, time bound and efficient:

The Examination committee of the college is conducting both internal and end semester examinations. The committee prepares and displays the exam schedule, the allotment of students roll number wise in different exam room/hall and list of invigilators in the College Notice Board and also share in all students-teachers Whatsapp groups. All teachers are assigned invigilation duties maintaining proper ratio in each examination hall for the smooth and fair conduct of the examination. In order to avoid any anomalies, all the HODs of various departments notify their students to verify their Internal exam answer script and marks before submitting the same to the University. The notice display in the notice board as well as share in the Whatsapp groups. Unfair means are strictly dealt by the Examination committee along with the Principal of the College as per the rules prescribed by the affiliated University. If any grievance related with internal examination occurs, college exam committee, academic committee along with Principal and TC solve them.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The highest goal of Women's College, Agartala is to empower the girl students academically, physically and morally to meet the challenges of the 21st century. The college offers courses in Humanity and Science streams. The courses are currently designed by the Tripura University. On the basis of the syllabi prescribed by the University, all the Departments are asked to prepare the Programme Outcomes as well as the Course Outcomes for each paper. Programme Outcomes and Course Outcomes of Departments are also displayed in the college website. A teacher of each department helps the students to understand the opportunities which are facing after completion of their degrees during the mentoring and teaching in the classes.

Women's College feels that the biggest success of our programmes is reflected by the fact that a greater number of students are taking admissions for masters, B. Ed or other higher studies every year. The demand for higher studies among the students is also helping the society enormously, since education facilitates them to shape their social identity, framing their understanding of themselves and their relationship with the other people.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.womenscollege.nic.in/po-co/po-co.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

For measuring the attainment of Program Outcomes and Course Outcomes, the college uses the following methods:

Direct Method- Students attainment in POs and COs are measured on the basis of their performances in final examinations and continuous internal examinations.

Indirect Method-Attainment of outcomes is measured through the students' feedback on the course and the teachers based on the questionnaires prepared by the IQAC. Students' progression to

higher education is also another parameter for the attainment of COs/POs. Continuous and comprehensive evaluation through class tests, tutorial classes, mentoring and value education, co-curricular activities, extension services, etc. are other forms of measuring the outcomes of the students not only in academics but in co-curricular activities which are well recognized by the College.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://tripurauniv.ac.in/Page/Results

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1115

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.womenscollege.nic.in/annualreport/annualreport-2021.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.womenscollege.nic.in/sss2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

45

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college seeks to bring out the best inborn human qualities of the students by sowing the seeds of social responsibility in them

through various extension activities. By adopting a neighbouring village 'Indira Colony', NSS Unit of Women's College extends utmost services for the development of the villagers. Relief Services and other welfare activities are conducted in the adopted village time to time. NSS Unit of the college celebrated important days like Road Safety Day, Deworming Day, World Consumer Rights Day, International Women's Day, conducted programme on the Protection of Civil Rights Acts, participated in National Integration Camp and in many more activities. For outstanding contribution in society Women's College bagged the best NSS Program Officer Award in 2021. Not only NSS, but the NCC Cadets also participated in different training activities, parades, webinars, camps, awareness programmes, cleanliness drives, tree plantations etc. NCC cadets performed the duty of traffic control during the Durga Puja festival, participated in security duty during TPS/TCS exams and Armed Forces Flag Day at various locations of Agartala. Two girls bagged Best Cadet Award in 2020-21 and one girl was honoured with the CM award for her outstanding performance from 2019 to 2020.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/nss/nss20-21.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`09`

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`246`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`0`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute provides adequate infrastructure and physical facilities for the Teaching-Learning process. The college ensures adequate availability and optimal utilization of physical infrastructure so as to create a conducive environment for teaching-learning activities. At the beginning of the academic year, the HODs of all departments place the requirements for their respective departments which is then placed before the development committee which takes decisions on the expenditure and purchase of requirements on the basis of priority and availability of funds. The academic committee analyses the

requirements of classrooms, furniture, etc. for the academic year and prepares the timetable accordingly. Time to time requirements are submitted to the Directorate of Higher Education for allotment of funds for augmenting infrastructure in terms of classrooms, furniture, laboratory, library, etc., and RUSA fund also is utilized wherever feasible. The college also encourages the faculty to use innovative teaching-learning methods like the use of projectors, preparation of power-point presentations, etc. The faculty members are motivated to learn the use of online teaching-learning methods and their implementation among their students in order to enrich the learning process. We also have a well-equipped computer lab funded by RUSA which is used by the students for lab-based classes and faculty members utilize it for conducting workshops and for documentation works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.womenscollege.nic.in/tlt.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college utilises its resources to provide an amicable environment to its students for cultural and sports activities essential for their holistic development and strong personality. A playground of size 79 x 46 m is available for all sports related activities. Students participate in various types of competitions at intra-college, inter-college, University, State and National level. Celebration of Annual Sports Day, Yoga Day is a regular event of the college. A multi-gym of size 9 x 46 m equipped with tread mill, A. B. Gym, body massager, B. P. Machine, electronic cycle is an asset for the students and faculty members. An indoor sports and physical activities room of size 7.4 x 5.2 m is utilized by students for various indoor sports including yoga. A one-day yoga skill development program was also conducted by the Department of Physical Education for inculcating interest and awareness. Students are encouraged to participate in cultural activities which helps in inculcating team spirit, organizing ability, leadership quality etc. The Department of Music coordinates the various cultural activities

and competitions conducted by the college from time to time. An auditorium with a capacity of 500 students inside the campus is used for organizing various extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womenscollege.nic.in/physical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.womenscollege.nic.in/tlt.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

· Name of ILMS software: "E-Granthalaya" Software in Cloud version-4 of National Informatics Centre, Government of India.

· Nature of automation (fully or partially): Partially (The software is fully automated ILMS , after completion of the data entry of all books we will start the online transaction for full automation process.

· Version: EG-4 in cloud or 4.0

· Year of Automation: 07.11.2019 (date of receipt of mail from NIC with User ID and Password).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://eg4.nic.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.13224

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

As the college recognizes the importance of technology in education, it has implemented IT infrastructure in the college in the year 2010. College uses IT to provide a competitive advantage in its core areas of education. At present, the college has an internet of bandwidth of 10 MBPS on lease line from BSNL. Two

seminar halls with ICT facilities are available to students and teachers for teaching-learning activities. One classroom is equipped with Interactive board and LCD facilities. In addition to that, the college has procured high configuration PCs, printers, a digital podium with an inbuilt microphone system, speakers, etc. also for facilitating the teaching-learning process. A computer centre has been developed under the RUSA scheme with 34 computers with windows and Linux facilities. A computer browsing centre is established under the DST scheme with 14 computers which are mainly utilized by students of physical science for their curricular requirements. Near about 60 computers are distributed in various departments for academic purposes. The office staff also has been trained to use the IT facilities available in the college for documentation purposes. The faculty uses projectors to deliver lectures using PowerPoint presentations. Regular maintenance and repair are done for computers to keep them in working condition.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.womenscollege.nic.in/it.html

4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

678601

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policies and procedures for maintaining and utilizing all the physical, academic, and support facilities are decided by the Principal in consultation with the Conveners of concerned sub-committees.

Civil Maintenance: The Development Committee and the College Beautification Committee look after all the matters related to the maintenance of buildings, sewage systems, washrooms, gardens, and lawns in the college.

Maintenance of purified drinking water systems: It is cleaned and maintained by the respective suppliers as and when required.

Maintenance of Sanitary napkin vending machine: Its maintenance is done by the respective supplier.

Maintenance of Laboratory Equipment: It is done by the Head of the Department and the other faculty members in charge of the laboratories.

Maintenance of IT Infrastructure: It is done by the IT department.

Electrical Maintenance: It is done by the internal electric division of PWD.

Library Maintenance: It is done by the librarian along with supporting staff.

Maintenance of Sports Accessories: It is done by the Physical Education department.

Security: The College has security guards on both of the two entrances.

Maintenance of Hostel: It is done by the Hostel Superintendent along with the members of the Hostel sub-committee.

Stock registers are maintained for equipment of science, sports, IT, books, computers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.womenscollege.nic.in/policies-and-procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1847

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	https://www.womenscollege.nic.in/physical.html
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8060

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

8060

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

300

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular, and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement.

   1. College Development Committee (CDC)
   2. Placement Cell
   3. Internal Quality Assurance Cell (IQAC)
   4. Student Activity Cell
   5. Students' Union Council
   6. Anti-ragging Committee
   7. Committee against Sexual Harassment
   8. Cultural committee
   9. Sports Committee
  10. Discipline Committee

Students representative for various sub-committees are traditionally nominated by the Students' Union Council and accordingly they perform with the supervision of teachers in the concerned committee. The contributions of the Students' Union Council in Academic Administration are as follows:

1. Coordination in day to day academic activities at their level

2. Coordination in communicating the information between students and Teaching faculty

3. Coordination in conducting special events like Freshers' Welcome Ceremony

Saraswati Puja, Celebration of National Youth Day (12th January), Kokborok Day (19th January), Statehood Day (21st January), Republic Day (26th January), Bhasha Diwas (21st February), National Science Day (28th February), Teachers' Day (5th September) and Independence Day (15th August) etc.

4. Coordination in organizing any Cultural events in College like Rabindra Nazrul Sukanta Jayanti, Birth Anniversary of Pandit Iswar Chandra Vidyasagar,

5. Coordination in organizing Sports & Games for the students

6. Coordination in arranging popular talks/seminars/workshops/conferences etc.

In addition to these activities inside the campus, students of this college are frequently participating in various fields like Debate competitions, Quiz competitions, Speech competitions, Essay writing competitions, Students Project Programme (TSCST), organized by State Govt. or other Higher Educational Institutes to express their skills. They often used to attend in various National level Seminars/Symposiums/Conferences/Workshops etc. if they find it useful as per the requirement of their curriculum. NSS Volunteers and NCC Cadets of this are always ready to perform any duties when assigned to them either by the Programme Officer/CTO or by the Head of Institution. Some of the NSS volunteers/NCC cadets in recent years also participated in the Parade on 26th January at State/National level. The activities of NSS is really praiseworthy and accordingly acknowledged by the State Government by awarding the NSS programme officer Smt. Rama Bhattacharjee as the best Programme Officer in the year 2021-22. 03 students from NSS i.e. Dipali Debnath, Ruma Paul, Tanushree Dey have been awarded as 'Best NSS Volunteer' in the year 2021-2022.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/files/student-representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

WCAA:

Women's College has a registered Alumni Association for building a strong bond between alumni and present students. The alumni give support to the students through interaction, guidance, and placement. The Alumni Association of the Institute is called WCAA i.e. Women's College Alumni Association. This was registered under the office of the Registrar of Societies under the Societies Registration Act of 1860, Govt. of Tripura with Registration No. 4431of 2004. The office headquarters of WCAA is in the premises of Women's College, Agartala. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged regularly.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To provide and disseminate information regarding their Alma Matter, its graduates, faculties, and students, to the

alumni.

- To initiate and develop programs for the benefit of the alumni.
- To assist and support the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and coordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Mater.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

Activities and Contributions:

1. WCAA used to visit an orphanage and used to give food packets to the orphans every year.
2. Alumni have donated funds/food packets to assist the Poor & distressed people during the outspread of COVID-19 in the year 2020.
3. Alumni organizes awareness program, felicitation program for distinguished personalities, who are the alumni of this college.
4. Alumni gave Guest lecturers to the institution to deliver popular talks/Lectures etc. on some contemporary issues.

No. of Meeting held in 2020-2021: 16

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to become an institution of excellence at the national level by preparing students who will be ready to take social, economic, and environmental challenges and become able citizens in shaping the nation as well as contributing to the world.

The mission of the college has always been the development of a complete woman. Being the only women's college in the entire state, the main goal and objective of our college are to achieve and maintain excellence in students' performance with respect to grades, discipline, placement, extra-curricular activities, and social work. Besides this our mission is also to 1) Provide value-based education. 2) Mould the character of the younger generation. 3) Have such a system of education that will facilitate the overall development of the personality of the students.4) To inculcate ethical and moral values in the students and encourage them to become integrated honest citizens capable of handling their careers and lives effectively.

Women's College aims at the development of each student and focuses on comprehensive and balanced education. The college strives to instill ethical and moral values in the students and encourages them to become disciplined, sincere, and responsible citizens which are being transmitted to them through effective governance.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/mission.html
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As a Government Degree College, Women's College is fostered by

the Directorate of Higher Education, Tripura for the management and administration along with rules and regulations, policies, decisions, etc. The principal, being the highest authority of the College supervises and co-ordinates the different aspects for the welfare and smooth functioning of the College. The principal is assisted by the Teachers' Council (an annually elected body by all the teachers) which imparts an active role in the administrative and academic arena of the college. Committees are appointed for the various academic and co-curricular activities to be conducted in the course of the academic year. This ensures transparency in policy execution. Regular meetings are held by the Principal of the College with the teaching and non-teaching staff where various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the functioning of their respective departments. The office administration of the College is headed by the DDO (Drawing and Disbursing Officer) who works in coordination with the office staff headed by the Head of Office. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. Participative decision-making ensures the total participation of all the people concerned.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/WC-ORGANOGRAM.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Women's College focuses on different aspects which are:

1. To achieve global standards in education.

2. To impart quality and value-based education.

3. To encourage and facilitate Interdisciplinary Research.

4. To aim for the Personality Development of the students.

The college aims at ways and means to improve the quality of

teaching and learning which will accelerate academic as well as co-curricular performance. As a result, the college has won the Best College Award from the State Government consecutively for two years i.e. 2019 and 2020. The college has received DBT Star College Scheme to impart life science and biotechnology education and training at the undergraduate level. All the faculty members are encouraged and kept updated for applying for research grant projects. The students organize as well as participate in various state and national level competitions. Women's College has always given priority to the all-round development of women to empower them so the institution stresses outreach programs through NCC and NSS thereby inculcating in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The stakeholders are always motivated to introspect, benchmark, and propose innovative ideas which are very much necessary for the continuous growth of the college.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.womenscollege.nic.in/strategic-plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Women's College, Agartala is under the Department of Higher Education, Government of Tripura. However, the Principal is the administrative head of Women's College, Agartala. The Principal along with the Teacher's Council and Office is involved in the academic conduct and administration implementation of the College. The principal ensures that regular day-to-day operations are properly conducted, through interactions and regular meetings with conveners of different sub-committees of Teacher's Council, teaching and non-teaching staff, Heads of Departments, etc. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities under the Teacher's Council conduct different activities that are aimed at enhancing the overall development of students. Administrative Committees like Examination, Academic, Purchase, Discipline, Sports, Admissions, Library, etc. work for the smooth conduct of all administrative

activities of the college. In addition to these, a vibrant ALUMNI association helps in maintaining the bond between alumni and the college. The Students' Council helps in representing the opinion of the students in different important matters of the college.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/tc.html
Link to Organogram of the Institution webpage	https://www.womenscollege.nic.in/WCORGANOGRAM.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Women's College is a Government Degree College under the Directorate of Higher Education, Government of Tripura and offers the following welfare schemes for all its employees.

1. The Government has provided Group Insurance scheme and GPF to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at

the times of need.

2. Maternity (180 days) and paternity (15 days) leave.

3. CCL (Child Care Leave) for eligible mothers for two children below the age of 18 years.

4. Medical allowance of Rs 500/- for non-gazetted employees and reimbursement of medical bill for gazette employees of the college maintaining codal formalities.

5. Casual leave of 12 days for the employees.

6. Medical leave for 20 days.

7. Earned leave of 15 days.

8. Pension benefits are provided to the employees after retirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

39

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of the teaching staff is done through CAS (Career Advancement Scheme) as per UGC Regulations. The CAS

document reflects the details of refresher/orientation courses/ workshops/ seminars etc. organized or attended by the teaching staff yearly as each one of these carries marks which will be added up for promotion to the next grade. The teaching performance is also evaluated on the basis of the involvement of the teacher in administrative activities of the college and shouldering of additional responsibilities in addition to the teaching-learning activities which are reflected in the teacher's diary. Due weightage is given for innovation done by teachers in the teaching-learning activities, community work, etc. A committee headed by the Principal, subject expert, and senior faculty member grades the teacher on the overall report submitted by the teacher and approved by concerned HOD and recommends to higher authorities for further necessary action.

For non-teaching faculty, the appointment is made through the Government of Tripura, and after joining the department as per service rules, they are given promotions as and when the Departmental Promotion Committee (DPC) recommends.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Women's College, Agartala under the Directorate of Higher Education, Government of Tripura. The college undergoes an external audit conducted by the Department of Higher Education and AG office. They verify and confirm all finance-related documents. Report of audit is submitted to higher education department and AG office. In case of query, documents are sent to the college for clarification. All the process in the college is strictly monitored by the Principal and DDO. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is under the Government of Tripura, so the funds to be utilized are primarily allotted through the Department of Higher Education, Government of Tripura. Funds to be allotted for the institution go through the exercise of forming an annual budget as per requirement. The same is being discussed with the chief Accounts Officer / Financial Advisor for the allotment of funds under different heads under the Finance Department. The optimum end-use of the funds is made as per the rules and regulations and is subjected to audit by the government. The college also utilizes funds received from RUSA for the various developmental activities like infrastructure development, maintenance, and purchase of assets. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students which go under the head development fund. These funds are grouped under the heading non-governmental fund. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end-use of these funds college development and purchasing committees are formed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies are initiated by the Internal Quality Assurance Cell (IQAC) of Women's College, Agartala which is as follows:

1. All the faculty members are encouraged to participate in Orientation, refresher courses, Workshops, Seminars, and conferences related to the teaching-learning process and research and are encouraged to use audio-visual teaching aids, charts, models, etc. for effective teaching-learning processes.

2. The college also provides a platform for the students to participate

in Intra- College and Inter-College level debates, competitions, seminars, etc. Student Activity Cell of IQAC helps in setting up a connection between the students and the college and ensures their participation in all the activities of the college.

3. With the initiative of IQAC, "OORJA"(A Skill club) is set up which acts as a wing of the college to create opportunities, space, and scope for the development of the talents of our students. The convenor along with other active members of the club plan for various activities from time to time to enhance the different skills of students as a continuous effort. Oorja arranges hands-on training, workshops, or similar activities involving internal or external resource persons.

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/iqac-activities.html
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structure, and methodologies of operations and learning outcomes at periodic intervals and tries to include the recommendations by the NAAC peer team during their visit. Some of the activities of IQAC in this regard are:

1. Feedback from parents, alumni, students regarding infrastructure, faculty, teaching-learning process, and evaluation: The feedback significantly shows the actual quality of the teaching-learning process, the shortcomings of the infrastructure. The whole process of feedback is being operated through IQAC.

2. Teacher's Diary: With the initiative of IQAC all teachers have started

maintaining Teacher's Diary to record their daily class activities and

syllabus completion. The syllabus distribution, awareness among students and faculties regarding the POs and COs of each course are initiated by IQAC.

3. The strengthening of the ALUMNI association is always a priority for IQAC and its activities are improving day by day with the initiatives taken by the able members

File Description	Documents
Paste link for additional information	https://www.womenscollege.nic.in/iqac.html
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.womenscollege.nic.in/annualreport/annualreport-2021.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's College has a strong ethical work culture that is based on inclusivity. Equal opportunities are provided to all individuals irrespective of race, caste, colour, creed, language, religion or political or other opinions, national or social origin, property, birth, or other states. In this regard, Women's College has been consistently organizing seminars and workshops on gender discrimination awareness and women's security.

- It has been spearheading gender-related reforms for the students of the college by encouraging them to think independently and adopt fresh perspectives vis-à-vis their gender role and expectations.
- A functional Prevention of Sexual Harassment Cell is in place to address sexual-harassment related problems faced by students.
- Other Grievance Redressal mechanisms for the safety of our

- **students such as Grievance Redressal Cell, Anti-Ragging Cell, and Discipline Sub-committee are also there.**
- **Awareness campaigns on women's safety and Gender sensitivity through street play rallies and camps by NSS and NCC students volunteers.**
- **Women's College has been successful in caring for its diverse students and staff population harmoniously in its efforts to steadily achieve its vision and mission.**
- **Department of Sociology organized online invited lectures on "Gender Equity" on 29-04-2020.**

File Description	Documents
Annual gender sensitization action plan	https://www.womenscollege.nic.in/gender.html
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.womenscollege.nic.in/facilitiesforwomen.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management: The college campus is always kept clean. Students, as well as teachers of this college, are very much aware of the cleanliness of the college campus. The authority has provided a good number of dustbins, which are being used by the students and teachers to throw the waste materials. Inside the college premises, there are**

banners like "KEEP THE CAMPUS CLEAN", "USE ME (in dustbin)".

- **Liquid Waste Management: Usually College does not produce any liquid waste except experimental discard from the Chemistry laboratory. A pit has been constructed adjacent to the science building for the disposal of chemical and other wastes.**

- **Bio-Medical Waste Management: College does not produce any bio-medical waste.**

- **E-Waste Management- In general, periodically we collect the statistics of e-waste from different Departments, cells, and Sections. After that, the E-wastes are kept in the storeroom to be disposed of by the appropriate authority.**

- **Waste Recycling system: We have also planned for "RAINWATER HARVESTING" using the fund of RUSA 1.0 through which rainwater may be collected and re-used for washroom and all other purposes other than drinking.**

- **Hazardous chemicals and radioactive waste management : A pit has been constructed adjacent to the science building for the disposal of chemical and other wastes**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.womenscollege.nic.in/geotag.html
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	**A. Any 4 or all of the above**

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **A 3 Days International Webinar was organized by the Department of English on the topic 'Neither East or West: Vistas of |Postcolonial Discourses' from 7th to 9th August 2020 via Stream yard and youTube live stream**
- **On Day 1, Prof Raj Kumar enlightened the audience on the topic 'Postcolonialism and Dalit Literature' and Dr. Etienne Rassendren put insight on the very interesting and recent topic 'Critical Regionalism'.**
- **On Day 2, Prof Mashrur Shahid Hossain delivered a very interesting lecture on 'Both East and West and Also: How One Imperialising Category Conceals Another' and Dr. Rita Banerjee enlightened the virtual gathering with the topic 'Postcolonialism, Subalternity, and Mahasweta Devi's Fictions'. The Q/A session with Prof Clooney was focused on the topic 'Bridging the Gap Between East and West in the Postmodern World' which was moderated by Dr. Somali Saha.**
- **Day 3 was important for the interesting and valuable lectures of Dr. Pallabi Gupta on 'Francis Hodson Burnett: The Postcolonial Orphan', Dr. Sujatha Menon on 'Women as Subaltern: A Peek into The Mythopoeic Narrative' and Dr. Debjani Sengupta on 'Partition's Borders: Memory and Labour in Short Fictions from Assam and Tripura'.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **Department of Political Science, Women's College, Agartala organized a one-day international webinar on "Human Rights And Student's Life In The Time of COVID – 19 Pandemic" on27th July 2020.**
- **A webinar on 'Mahatma: Adarshe, Manane o Karme' was organized by the Department of History on 2nd October 2020 through Google meet to celebrate Gandhi Jayanti.**
- **Department of Sanskrit organized a webinar on theImportance of Human Values in Sanskrit Literature on 30th June 2020 through Google meet.**
- **Department of Sociology of Women's College organized "Online State Level Inter-College Speech Competition on Gender Equity" on 30th June 2020. 17 (seventeen) participants from various colleges in Tripura took part in the competition.**
- **Department of Sociology of Women's College organized "Online Lectures on Gender Equity" on 30th June 2020.**
- **Department of Philosophy, Women's College, Agartala organized a one-day webinar on 'Relevance of the philosophy of Vivekananda in the present pandemic situation'.**
- **Department of Education, Women's College, Agartala along with some students paid a visit to a slum area (Hrishi Colony, Bhati Abhoynagar, Agartala) on 29th November2021 to make the students aware ofthe present condition of our community.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

*National Sports Day 2021 was celebrated with solemnity by the Department of Physical Education in collaboration with NCC & NSS wings of Women's College, Agartala, Tripura on 29th August 2021 from 10 am onwards to commemorate the birth anniversary of the legendary Hockey player and Olympian, Major Dhyan Chand. A virtual event was organized in an online mode using Google Meet in which all the faculty and students took part. The event also marked the presence of a renowned academician, Mrs. Meenakshi Saini, TGT, Physical Education, Kendriya Vidyalaya, Panisagar who was the resource person of the Webinar. She spoke at length about several issues like the benefits of sports participation, empowerment of women through sports, creating role models for women in sports, the role of media, and social media.

*Department of Political Science along with 30 students participated in a One Day Seminar on Constitution Day on 26th November, 2021at Rabindra Satabarshiki Bhavan. One of the students of the department received a prize by answering quiz

questions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

AQAR-2020-2021 BEST PRACTICES

Title of the Practice

1. Online strategies to continue the teaching-learning process and interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura.

2. Organizing seminars/webinars/workshops/awareness programs along with active participation of faculty members in FDP/workshops/webinars to update themselves and to continue the exchange of knowledge.

Practice 1:

Title of the Practice:

Online strategies to continue the teaching-learning process and interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura.

Objectives of the Practice: The entire education process came to a standstill not only in India but across the globe during the

lockdown period due to the outbreak of the Coronavirus (COVID-19) pandemic. Women's College, Agartala was not an exception which continued to devise strategies to implement online teaching-learning using the available resources so as to keep in touch with the students and to continue the teaching-learning practice. The virtual platforms became an effective measure to carry out interaction with various stakeholders during the Corona pandemic. After the lockdown period, offline classes, various meetings, and programs were conducted in a staggered manner following the guidelines issued by the Government of Tripura. Context: COVID-19 which is a highly infectious disease caused by SARS-CoV-2 led to lockdown which forced a complete shutdown of educational institutions in the state for a few months. So it became a bare necessity to adopt a virtual modeof interaction. However, after the lockdown period, following guidelines issued by the Government of Tripura from time to time classes and various other programs were conducted in a staggered manner. Blended mode of classes was conducted for various semesters. The Practice: i) All the faculty members were either self-trained through video tutorials or trained by a hands-on workshop conducted by IQAC itself so as to take up the online teaching-learning process using various virtual platforms in an effective way. ii) Initially, existing Whatsapp groups were used as the platform to bring all the students under one umbrella. Later on, other virtual platforms such as ZOOM, Cisco Webex, Google Meet, Skype, Upgrad were adopted to continue the interactive teaching-learning process from time to time. etc. iii) Webinars, seminars, debates, and speech competitions were organized successfully both in online and offline mode. iv) Students participated in the poster competition, essay competition, etc. in the online as well as offline mode. v) IQAC has collected feedback from all the stakeholders (students, teachers, alumni, parents) through an online mode. vi) IQAC-student meet was also conducted in the virtual platform and offline mode. vii) Parent-Teacher meeting has also been conducted in the online mode.

Evidence of Success: i) The Feedback analysis collected from the students by IQAC reflected that the students were quite satisfied with the online classes. ii) College administration conducted all the meetings with the Teachers' Council and other internal committees in online mode during the lockdown period and thereafter offline meetings were conducted maintaining the official guidelines of Covid-19. iii) IQAC has conducted meetings with the core committee members, alumni association, faculty members as and when required during the pandemic period in virtual platform to continue all IQAC activities during the

lockdown period and thereafter offline meetings were conducted maintaining the official guidelines of Covid-19.

Problems encountered and resources required: i) Constraint of funds required for organizing events ii) Need for a robust, high-speed internet was felt for smooth conduct of webinars

Practice 2: Title of the practice:

Organizing seminars/webinars/workshops/awareness programs along with active participation of faculty members in online FDP/workshops/webinars to update themselves and to continue the exchange of knowledge. Objectives of the Practice: i) To meet renowned experts from around the world and listen to their ongoing research activities and findings. ii) To interact with experts from different fields and expand our knowledge on different subjects.

Context: Women's College is always involved in hosting and organizing seminars, workshops, etc. to foster a research environment in the college and also to enhance the knowledge of faculties in their respective field of research which will definitely contribute to the dissemination of the updated knowledge to the student community. Even the Corona pandemic did not deter us from continuing with our regular practice of conducting seminars and workshops although we had to switch over to webinars and workshops using online platforms. However, after the lockdown period, following guidelines issued by the Government of Tripura from time to time, a few seminars and other programs were conducted in offline mode also. The Practice: i) Faculty members used to take the active initiative to organize various seminars/webinars/workshops. ii) Faculties of different departments attended refresher courses/FDPs/workshops/webinars to get updated themselves. iii) During Corona pandemic virtual platforms were used to conduct webinars. Evidence of success:

i) Department of Political Science, Women's College, Agartala organized a one-day international webinar on "Human Rights And Student's Life In The Time of COVID – 19 Pandemic" on 27th July 2020. Dr. Chandrika Basu Majumder, Professor, Department of Political Science, Dean of Arts and Commerce, Tripura University, Suryamaninagar, and Mr. Shahed Kayes, Poet and eminent Human Rights Activist from Dhaka, Bangladesh were the resource persons of the said webinar.

ii) Department of Botany organized the National Webinar in

collaboration with IQAC on "Recent advances in Biological Sciences" on 29 July 2020 through Google meet and YouTube and Facebook live stream. Prof. Partha Pratim Baruah, Prof. & Former Head, Department of Botany, Gauhati University, Prof. Madan Gopal Tiwari, Prof. & Former Head, Department of Botany, Deoghar College,Prof. Kashinath Bhattacharya, Prof. & Former Head, Department of Botany, Visva-Bharati University were the resource persons of the said webinar.

iii) A 3 Days International Webinar was organized by the Department of English on the topic 'Neither East or West: Vistas of |Postcolonial Discourses' from 7th to 9th August 2020 via Stream yard and YouTube live stream. Eminent resource persons like Prof. Francis Xavier Clooney, Parkman Professor of Divinity and Prof of Comparative Theology from Harvard University, USA, Dr. Rita Banerjee, Former Associate Professor, Centre for English Studies, JNU, New Delhi, Dr. Debjani Sengupta. Associate Professor, Indraprastha College for Women, University of Delhi, Prof. Raj Kumar, Head of English Department, University of Delhi, Prof. Mashrur Shahid Hossain, Jahangirnagar University, Dhaka, Bangladesh, Dr. Etienne Rassendren, Associate Professor, St. Joseph's College, Bangalore, Dr. Sujatha Menon, Language teacher and trainer from Jazan University, Saudi Arabia and Dr. Pallabi Gupta, Lecturer in English, University of Illinois- Urbana Champaign, USA delivered their scholarly talks. The Question/Answer Session with Prof. Francis Clooney was the main attraction of the webinar

iv) One National e-Conference on Researches in Science & Technology (NCRST-2020) was organized during 11th – 13th September 2020 to create a scientific platform for young researchers, students (both UG & PG levels), and academicians of this region. This conference was jointly organized by the Department of Physics, Women's College, Agartala, and the Department of Physics, Govt. Degree College, Dharmanagar. Professor A. K. Srinivasan, Department of Physics, Indian Institute of Technology, Guwahati, Dr. Biman J. Medhi, Associate Professor, Department of Physics, Gauhati University, Assam, and Dr. Sudhan Debnath, Associate, Professor, Department of Chemistry, M. B. B. College, Agartala, Professor Sanjay Kumar, Department of Physics, Banaras Hindu University and Professor Pabitra Nath, Department of Physics, Tezpur

University. Thereafter Dr. Sujit Tewari, Assistant Professor, Department of Physics, Karimganj College & Dr. Banti Ganguly, Assistant Professor, Department of Chemistry, BBM, Professor

Santanu Ghosh, Department of Physics, Indian Institute of Technology, Delhi, Dr. Arup Ratan Pal, Associate Professor, Institute of Advanced Study in Science & Technology (IASST), Guwahati, & Dr. Subha Gaurab Roy, Assistant Professor, Department of Physics, S. S. College, Professor Debajyoti Bhattacharjee, Department of Physics, Tripura University, Dr. Kalipada Adhikari, Associate Professor, Department of Physics, Ramthakur College & Dr. Bijan Deb, Assistant Professor, Department of Physics, Ramakrishna Mahavidyalaya, Kailashahar also delivered their invited talks in that session.

v) The Internal Quality Assurance Cell of Women's College, understanding the need to upgrade and embrace the situation, took the noble initiative to organized a workshop on "Online Teaching Tools and Development of e-Content" from 15/09/2020 to 21/09/2020. The resource persons were 1. Dr. Soma Banik, Assistant Professor, Deptt. Of Physics, Women's College, also the coordinator of the Workshop, 2. Dr. K.V Geetha, Assistant Professor, Department of Zoology, Women's College and 3. Mrs. Pusparwng Hrangkhawl, Assistant Professor, Department of IT, Women's College.

vi) One-day national Webinar on 'National Education Policy 2020 -The Way Forward' was organized by Women's College, Agartala, Tripura on 18th September 2020. In this national webinar, we were privileged to have amongst us Dr. S. Muralidhar, Professor and Head of the Department of Commerce and Management, Government First Grade College, Kolar, Karnataka, Dr. Ashok Thorat, Founder-Director of Institute of Advanced Studies in English, Pune, Maharashtra who is a member of MHRD Working group, Dr. Chetan Singai, Deputy Director, Ramaiah Public Policy Center (RPPC), Bengaluru as well as Associate Professor, Ramaiah University of Applied Sciences, Bengaluru, Smt. Swapna Shome, Principal, Bhavan's Tripura Vidyamandir, Agartala,Tripura.

vii) A webinar on 'Mahatma: Adarshe, Manane o Karme' was organized by the Department of History on 2nd October 2020

viii) Department of Bengali of Women's College organized Two daysInternational webinaron 3/10/2020 & 4/10/2020 on the topic-Bangla Kotha Sahitya: Jonojibone Dusomoyer Peshon O Uttoron. Sri Amar Mitro (writer), Dr. Mustak Ahmed (Assistant Professor, Presidency University), Dr. Soumitra Sekhar Dey (Professor, Dhaka University), Dr. Amitav Chakraborty (Associate Professor, Delhi University.) were the resource persons.

ix) A One Day National Level Interactive Session on Career Guidance was organized on 24th November 2020 by Students' Placement Cell and Students' Activity cell, IQAC, Women's College. Dr. Sairam, S, Assistant Professor of Commerce, GFGC, Vemagal, Karnataka spoke on the topic "Way Ahead to Success" while Ms. Krishna Poddar, Technology Lead, Infosys, New Delhi groomed the students on the topic 'Branding Yourself'. Mr. Litan Bhowmik, another motivational speaker, oriented the students on the topic 'Personal Development is the Foundation of all Success'.

x) The Department of Economics, Women's College, Agartala organized a departmental webinar in online mode on the topic of "Lecture Series on Life and Contributions of Renowned economists" on 26th November 2020. The student speakers were: Miss Debasree Banik,Miss Joya Tripura, Miss Prerana Bhattacharjee, Miss Priyanka Das, and Miss Youkta Saha.

xi) Department of Political Science, Women's College celebrated the 6th Constitution Day, 2020 on 26th November 2020. As a part of this, quiz and speech competitions were conducted amongst students.

xii) The Department of IT of Women's College, understanding the impact of such one Software i.e Linux set out to organize a workshop of 5 days on Linux Fundamentals. The resources persons were: 1. Dr. Anish Kumar Saha, Assistant Professor, NIT, Silchar, 2. Mr. Anupam Jamatia, Assistant Professor, NIT, Agartala, 3. Dr. Dhiman Saha, Assistant Professor, IIT, Bhilai, 4. Mr. Suman Deb, Assistant Professor, NIT, Agartala and Dr. Somen Debnath, Assistant Professor, Mizoram University.

xiii) Department of English organized an Online Invited Lecture Series on 2nd and 7th March 2021 through Google meet on the topic 'Introduction to Linguistics'. Dr. L. G. Patil, Rtd. Associate Professor from Bhor, Pune enlightened the students and cleared all the confusion of the students on the said topic.

xiv) On the great occasion of Tagore's birthday an online cultural program was organized by the Department of Bengali on 12th May 2021 which was presided by the respected Principal of Women's College, Smt. Manidipa Debbarma. Students and teachers of various departments participated in that occasion with great enthusiasm. The program was very lively and spontaneous with the performances of students as well as teachers in recitations, singing as well as deliberations of speeches.

xv) The 7th International Day of Yoga was celebrated by the Department of Physical Education in collaboration with NCC and NSS units of the college in a befitting manner in which all the members of the faculty, students, and outside participants took part. The webinar was entitled "Role of Yoga in a Healthy Lifestyle: a traditional approach of Yoga and Yoga therapy". Ms. Payel Das, Asst. Professor, LNIPE, Gwalior elated all of us by her simplistic yet scholarly and enriching presentation on the concerned topic.

xvi) An Awareness Programme on Covid 19 was organized by the Department of History on the topic 'Role of Women in Fight Against Covid 19' on 23rd June 2021. Dr. Kanak Choudhury, Medical Officer, Dept. of Medicine, AGMC & GBP Hospital was the resource person and the Principal of Women's College was the President of the said program.

xvii) A National Webinar on 'Personality Development and Career Building' was organized jointly by Students' Activity Cell, IQAC, and Students' Placement Cell, Women's College on 28th June 2021 through Google meet and YouTube live stream. Mr. Abhijit Bhattacharjee, Principal and Founder of School of Science, Agartala, Tripura delivered a talk on 'Competitive Exams- Let's Shake the Fear and Embrace Our Career' and Dr. Lt. Indrani M.R. Assistant Professor of English, SBRR Mahajana First Grade College, Mysuru, Karnataka delivered an eloquent talk on 'Cutting Through the Clutters of Confusions'. The program was also virtually graced by Dr. G. A. Ghanshyam, Professor of English, OSD, Directorate of Higher Education, Raipur, Chattisgarh.

xviii) In pursuance of DHE's order regarding conducting Essay Writing Competition in connection with the celebration of India's 75th Independence Day, Debate and Literary Sub-committee organized an essay writing competition on Mahatma Gandhi through online mode in the month of June 2021. The name of the panelists was sent to DHE in due time.

xvii) A large number of faculty members of the college have actively participated in refresher courses/workshops/webinars in the academic year 2020-21. During the pandemic period also active participation of the faculty members in the webinars at the national and international levels was observed.

Problems encountered and resources required:

i) Constraint of funds required for organizing events ii) Need

for a robust, high-speed internet was felt for the smooth conduct of webinars.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the Institute focuses on four aspects essentially: Global Standards, quality and value-based Education, Interdisciplinary Research, and Personality Development of the students. The Institute has established its distinctive approach to this comprehensive Vision. All the faculty members are encouraged and kept updated for applying for research grant projects. In keeping with the institution's vision of imparting quality education with values in a holistic way for one and all, Women's College has always given priority to the all-rounddevelopment of women to empower them. Accordingly, the institution stresses outreach programs and inculcates in its students an awareness of the value of holistic education and empathy for the less privileged sections of society. The NSS Unit of Women's College organizes regular outreach programs for the student community. The institution also aims at imparting complete education to girl students possessing a depth of knowledge not only in their respective disciplines but in all the kindred areas so that they can achieve relentless strength to cope with the challenges of society. Accordingly, the institution gives priority to organizing various educational and awareness programs to make its students self-reliant and skilled to accomplish their tasks confidently and face the challenges of the world gallantly.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Initiatives to increase students' participation in various activities

2. Initiatives to strengthen alumni activities

3. Encourage skill development workshops for the students

4. Facilitate the conduct of online and offline seminars/ FDPs

5. Promote Interdisciplinary Interaction in the College

6. Hold workshops on Women's Health, Mental Health, Gender Issues, Women's Welfare related issues.

7. Submission of Proposal for a workshop to NAAC.